



Tuesday, October 13, 2020
REGULAR MEETING OF THE BOARD OF TRUSTEES

4:00 p.m. Closed Session
6:00 p.m. Public Session
333 East 8th Street
Oakland, CA 94606
VIRTUAL MEETING VIA ZOOM WEBINAR

NOTICE OF TELECONFERENCING IN COMPLIANCE WITH EXECUTIVE ORDER N-25-20

Those that would like to view the meeting can do so Live on Peralta College's YouTube link:
https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww

PUBLIC COMMENTS

In order to equitably facilitate public comments, the following is required:

Those participating in public comment are required to register (no later than 12:00 p.m. the day of the meeting) for the webinar at the following link:

https://zoom.us/webinar/register/WN_LZO3DUUVQeCcBP00oZ7RA

After registering, you will receive a confirmation email containing information about joining the webinar.

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs: <https://www.boarddocs.com/ca/peralta/Board.nsf>

Link on the Peralta Board Website: <http://web.peralta.edu/trustees/>

The meeting can also be viewed Live on Peralta College's YouTube link:

https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww

PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

1. CLOSED SESSION

Subject	1.1 Public Comment on Closed Session Items
Meeting	Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	

1. CLOSED SESSION

Subject	1.2 Conference with Labor Negotiator Whittaker, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)
Meeting	Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

1. CLOSED SESSION

Subject **1.3 Public Employee Appointment (Government Code Section 54957)**

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

- Recommendation to approve the appointment of the Interim Vice Chancellor of Finance and Administration, District Office.
- Recommendation to approve the appointment of the Interim Special Assistant to the Chancellor/Chief of Staff, District Office.

1. CLOSED SESSION

Subject **1.4 Public Employee Discipline/Dismissal/Release**

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

1. CLOSED SESSION

Subject **1.5 Public Employee Evaluation**

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

1. CLOSED SESSION

Subject **1.6 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)**

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

- Conference with Legal Counsel (54956.9(a)), Payne v. Peralta Community College District, U.S. District Court, Northern District of CA, Case No. 3:16-cv-04390-MMC.
- Conference with Legal Counsel (54956.9(a)), Webb v. Peralta Community College District, Alameda County Superior Court Case No. RG18909473.
- Conference with Legal Counsel (54956.9(a)), Margoiles v. Peralta Community College District, Alameda County Superior Court Case. RG18905036.
- Stanford Health Care v. Peralta Community College Dist. Pre 7/2004 Retiree Benefit Plan, Santa Clara County Superior Court case no. 19CV342458
- Herrera v. Peralta Community College District et.al, Alameda Superior Court case no. RG18932402
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases).
- Peralta Community College District, Case No.: OAH No. 2019120932

2. OPEN SESSION

Subject

2.1 Call to Order

Meeting

Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Procedural

2. OPEN SESSION

Subject

2.2 Pledge of Allegiance

Meeting

Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Procedural

2. OPEN SESSION

Subject

2.3 Roll Call

Meeting

Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Procedural

2. OPEN SESSION

Subject	2.4 Report of Action Taken in Closed Session
Meeting	Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

2. OPEN SESSION

Subject

2.5 Approval of the Agenda

Meeting

Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action

2. OPEN SESSION

Subject	2.6 Approval of the Minutes
Meeting	Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action, Minutes
Preferred Date	Oct 13, 2020
Absolute Date	Oct 13, 2020
Fiscal Impact	No
Budgeted	No

2. OPEN SESSION

Subject	2.7 Associated Student Government Reports
Meeting	Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

2. OPEN SESSION

Subject	2.8 Peralta Classified Senate Report
Meeting	Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

2. OPEN SESSION

Subject	2.9 District Academic Senate Report
Meeting	Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

2. OPEN SESSION

Subject **2.10 Public Communication**

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

<http://web.peralta.edu/trustees/board-policies/>

2. OPEN SESSION

Subject **2.11 Chancellor's Reports**

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

File Attachments

[Chancellor's Report- October 13 2020.pdf \(185 KB\)](#)

[NewsfortheBoard 10-13-2020.pdf \(1,524 KB\)](#)

[Laney College Board Highlight October 13.pdf \(248 KB\)](#)

[OCT_13_20_Presidents_Report_final_v2coa.pdf \(714 KB\)](#)

3. INFORMATIONAL ITEMS

Subject 3.1 Discussion of the Implementation Plan for Board Goals. Presenter: Dr. Helen Benjamin

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Discussion, Information

Goals  [D: Strengthen Accountability, Innovation and Collaboration](#)

TO: Peralta Board of Trustees

FROM: Dr. Helen Benjamin

PREPARED BY: Dr. Helen Benjamin

BACKGROUND/ANALYSIS:

The Board developed and finalized its goals in July and August of this year. Attached for review and discussion by the Board is the implementation plan for said goals covered in two documents:

1. District Governing Board Meeting 2020-21 Meeting Schedule with Selected Topics and Associated Board Goal; and
2. 2020-21 Peralta Board Goals Implementation Plan.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

The Board is asked to provide direction on the (1) suggested actions and activities recommended in the plan and (2) establish study session/retreat dates for key actions.

File Attachments

[PCCD 2020-21 GB Schedule with Topics.pdf \(70 KB\)](#)

[PCCD 2020-21 Board Goals Implementation Plan with Notes.pdf \(181 KB\)](#)

3. INFORMATIONAL ITEMS

Subject	3.2 Consider Second Reading of the Fiscal Year 2020/21 Adoption Budget. Presenter: Acting Vice Chancellor Ahmed
Meeting	Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action
Preferred Date	Oct 13, 2020
Absolute Date	Oct 13, 2020
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Various

TO: Peralta Board of Trustees

FROM: Interim Chancellor Walter

PREPARED BY: Acting Vice Chancellor Ahmed

Background/Analysis:

The proposed 2020-21 Adoption Budget is presented for consideration. The Board of Trustees is requested to complete the review of the Fiscal Year 2020-21 Adoption Budget for all District funds. It provides an operational budget as of July 1, 2020, from the approved Fiscal Year 2020-21 Tentative Budget in order to meet the requirements of Section 58305, Title 5, of the California Code of Regulations, which required a submittal of an annual Tentative Budget by July 1st.

The attached presentation of the Fiscal Year 2020-21 Adoption Budget provides a total District Budget of \$282,551,132 including income, appropriations, and expenses for all District funds.

This is submitted under approval of Resolution 20/21-07, the Continuing Budgetary Authority and based on the State Chancellor's Executive Order 2020-06, which was issued pursuant to California Community Colleges Board of Governors Resolution No. 2020-01 and Section 52020 of Title 5 of the California Code of Regulations, which extended the deadline for community college districts to issue the 2020-2021 Tentative Budget from July 1, 2020 to August 1, 2020. And in accordance to extend the deadline to issue the Fiscal Year 2020-2021 Adopted Budget from September 15, 2020 to October 31, 2020, in addition to extending other related deadlines.

Therefore, the Fiscal Year 2020-21 Final Adoption Budget will be presented for approval on the October 27, 2020 Board of Trustees meeting in accordance with the public notice and executive order.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The presentation and updated budget is being presented for information and review. It will be presented for adoption at the Board's October 27th meeting, at the close of the required public hearing, as required by the California Code of Regulations, Title 5, Section 58301.

File Attachments

[FY 2020-21 Adopted Budget Draft.pdf \(19,082 KB\)](#)

[FY 2020-21 Adopted Budget Revisions Memo 10052020.pdf \(114 KB\)](#)


[2020-10-27 BoT REV Adopted Budget 10082020.pdf \(1,208 KB\)](#)

3. INFORMATIONAL ITEMS

Subject 3.3 Consider First Reading of Berkeley City College's ACCJC Special Report (November 1, 2020 letter). Presenter: President Garcia

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

Goals  D: Strengthen Accountability, Innovation and Collaboration

TO: Peralta Board of Trustees

FROM: Dr. Angélica Garcia, President, Berkeley City College

PREPARED BY: Dr. Angélica Garcia, President, Berkeley City College

BACKGROUND/ANALYSIS:

The Special Report is in response to the January 27, 2020 letter that Berkeley City College received from the Accrediting Commission for Community and Junior Colleges. The January 27th letter from the Commission was in response to the Special Report filed by the College in May 2019, and the Five-Year Fiscal Plan submitted in December 2019. After reviewing the Five-Year Integrated Financial Plan and other supporting documentation, the Commission informed Berkeley City College that the report did not provide sufficient evidence to “verify the degree to which the deficiencies have been resolved, addressed, or corrected.” The College has been working on their Special Report that is due November 1, 2020. Attached is the initial draft for the Board's review.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

If the Board has comments for consideration, Trustees are encouraged to send those comments to Dr. Walter via email by October 16, 2020 at noon. The updated Special Report will then be presented for reading and approval by the Board at its October 27, 2020, meeting.

File Attachments


[10-08-20 Revised BCC DRAFT_ACCJC_Nov_Special_Report_Appendices.pdf \(8,036 KB\)](#)

3. INFORMATIONAL ITEMS

Subject 3.4 Consider First Reading of College of Alameda's ACCJC Special Report (November 1, 2020 letter). Presenter: Interim President Miller

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

Goals  [D: Strengthen Accountability, Innovation and Collaboration](#)

TO: Peralta Board of Trustees

FROM: Dr. Don Miller, Interim President, College of Alameda

PREPARED BY: Dr. Don Miller, Interim President, College of Alameda

BACKGROUND/ANALYSIS:

The Special Report is in response to the January 27, 2020 letter that College of Alameda received from the Accrediting Commission for Community and Junior Colleges. The January 27th letter from the Commission was in response to the Special Report filed by the College in May 2019, and the Five-Year Fiscal Plan submitted in December 2019. After reviewing the Five-Year Integrated Financial Plan and other supporting documentation, the Commission informed College of Alameda that the report did not provide sufficient evidence to “verify the degree to which the deficiencies have been resolved, addressed, or corrected.” The College has been working on their Special Report that is due November 1, 2020. Attached is the initial draft for the Board's review.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

If the Board has comments for consideration, Trustees are encouraged to send those comments to Dr. Walter via email by October, 16, 2020 at noon. The updated Special Report will then be presented for reading and approval by the Board at its October 27, 2020, meeting.

File Attachments

[COA Special Report Draft for Board Mtg10-13-20.pdf \(1,980 KB\)](#)

3. INFORMATIONAL ITEMS

Subject 3.5 Consider First Reading of Laney College's ACCJC Special Report (November 1, 2020 letter). Presenter: Interim President Besikof

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

Goals  D: Strengthen Accountability, Innovation and Collaboration

TO: Peralta Board of Trustees

FROM: Dr. Rudy Besikof, Interim College President, Laney College

PREPARED BY: Dr. Rudy Besikof, Interim College President, Laney College

BACKGROUND/ANALYSIS:

The Special Report is in response to the January 27, 2020 letter that Laney College received from the Accrediting Commission for Community and Junior Colleges. The January 27th letter from the Commission was in response to the Special Report filed by the College in May 2019, and the Five-Year Fiscal Plan submitted in December 2019. After reviewing the Five-Year Integrated Financial Plan and other supporting documentation, the Commission informed Laney College that the report did not provide sufficient evidence to “verify the degree to which the deficiencies have been resolved, addressed, or corrected.” The College has been working on their Special Report that is due November 1, 2020. Attached is the initial draft for the Board's review.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

If the Board has comments for consideration, Trustees are encouraged to send those comments via email to Dr. Walter October 16, 2020 at noon. The updated Special Report will then be presented for reading and approval by the Board at its October 27, 2020, meeting.

File Attachments

[Laney College ACCJC November Response 8 October.pdf \(1,553 KB\)](#)

3. INFORMATIONAL ITEMS

Subject 3.6 Consider First Reading of Merritt College's ACCJC Special Report (November 1, 2020 letter). Presenter: President Johnson

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

Goals  D: Strengthen Accountability, Innovation and Collaboration

TO: Peralta Board of Trustees

FROM: Dr. David Johnson, President, Merritt College

PREPARED BY: Dr. David Johnson, President, Merritt College

BACKGROUND/ANALYSIS:

The Special Report is in response to the January 27, 2020, letter that Merritt College received from the Accrediting Commission for Community and Junior Colleges. The January 27th letter from the Commission was in response to the Special Report filed by the College in May 2019, and the Five-Year Fiscal Plan submitted in December 2019. After reviewing the Five-Year Integrated Financial Plan and other supporting documentation, the Commission informed Merritt College that the report did not provide sufficient evidence to “verify the degree to which the deficiencies have been resolved, addressed, or corrected.” The College has been working on their Special Report that is due November 1, 2020. Attached is the initial draft for the Board's review.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

If the Board has comments for consideration, Trustees are encouraged to send those comments via email to Dr. Walter by October 16, 2020 at noon. The updated Special Report will then be presented for reading and approval by the Board at its October 27, 2020, meeting.

File Attachments

[MERRITT COLLEGE SPECIAL REPORT.pdf \(2,684 KB\)](#)

3. INFORMATIONAL ITEMS

Subject 3.7 Consider First Reading on Proposed Board Policies. Presenter: Interim Chancellor Walter

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

Goals  [D: Strengthen Accountability, Innovation and Collaboration](#)

TO: Peralta Board of Trustees

FROM: Dr. Carla Walter, Interim Chancellor

PREPARED BY: Brandon Christian, Executive Assistant, Chancellor's Office

BACKGROUND/ANALYSIS:

The Board will conduct a first reading of the Board Policies. The following policies are presented for review and will return to a future Board meeting for adoption.

- **BP 3430 Prohibition of Harassment** - This policy was last updated in 2019.
- **BP 3433 Prohibition of Sexual Harassment under Title IX** – This is a new policy, created to address the requirements of the new Title IX regulations.
- **BP 3540 Sexual and Other Assaults on Campus** - This policy was last updated in 2015.

File Attachments

[BP 3430 Prohibition of Harassment.pdf \(84 KB\)](#)

[BP 3433 Prohibition of Sexual Harassment under Title IX.pdf \(49 KB\)](#)

[BP 3540 Sexual and Other Assaults on Campus.pdf \(46 KB\)](#)

3. INFORMATIONAL ITEMS

Subject **3.8 Review the Financial Statements and Cash Flow Summary – Ending September 30, 2020. Presenter: Interim Chancellor Walter**

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

TO: Peralta Board of Trustees

FROM: Dr. Carla Walter, Interim Chancellor

PREPARED BY: Adil Ahmed, Acting Vice Chancellor for Finance & Administration

Background/Analysis:

This summary is presented as a means of communicating Peralta Community College District's Operating Fund net revenue and expenses through September 30, 2020. This is compared to the drafted Adopted Budget. Overall, the District is tracking closely with the drafted Adopted Budget.

Revenues and Expenses

The District revenue as of September 30, 2020 is \$41,064,374, which represents approximately 18.7% of actual General Fund revenues received. Expenses are at \$26,549,105 or, 17.5% of expenses and encumbrances.

Cash Flow

The projected ending cash balance for the District is \$12,826,070 as of September 30, 2020. At this point in time, on average, the District's cash disbursements total \$12,220,828, and cash receipts total \$12,290,220 each month.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends review.

File Attachments

[Financial Report 09.30.2020.pdf \(31 KB\)](#)

[Cash Flow Report 2020-21 09.30.2020.pdf \(88 KB\)](#)

4. CONSENT CALENDAR - CHANCELLOR'S OFFICE

Subject 4.1 Consider Ratification of Monthly Contract Report in accordance with Administrative Policy 6340. Presenter: Interim Chancellor Walter

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Oct 13, 2020

Absolute Date Oct 13, 2020

TO: Peralta Board of Trustees

FROM: Dr. Carla Walter, Interim Chancellor

PREPARED BY: Brandi Howard, Contracts & Legal Affairs Coordinator

BACKGROUND/ANALYSIS: Consider Ratification of the Monthly Report of Contracts for the period of September 22, 2020, through October 5, 2020. In accordance with Administrative Policy 6340, all contracts and amendments regardless of dollar amount must be ratified by the Board of Trustees within 60 days, if not approved in advance as otherwise required herein.

DELIVERABLES/SCOPE OF WORK: Scope of Work and budget source for each contract can be found in the monthly report.

ANTICIPATED COMPLETION DATE: N/A

EVALUATION AND RECOMMENDED ACTION: The Interim Chancellor recommends ratification.

File Attachments

[BOT Contract Ratification for 10.13.2020.pdf \(128 KB\)](#)

5. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject	5.1 Consider Approval of Course and Program Additions, Deactivations and Changes. Presenter: Vice Chancellor Brown
Meeting	Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Oct 13, 2020
Absolute Date	Oct 13, 2020
Fiscal Impact	No
Budgeted	No
Budget Source	N/A

TO: Peralta Board of Trustees

FROM: Department of Academic Affairs

PREPARED BY: Amany Elmasry, Curriculum and System Tech Analyst

BACKGROUND/ANALYSIS:

The role of Council on Instruction, Planning and Development (CIPD) is to review college curriculum additions, deletions, or modifications and submit them to the Board of Trustees for approval. CIPD meets monthly throughout the academic year and is composed of college curriculum chairs (appointed by the Academic Senate), curriculum specialists, matriculation officers, the District Academic Senate President, the Vice Chancellor of Academic Affairs & Student Success, Deans and Vice Presidents of Instruction.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

All curriculum additions, deletions and modifications is work that occurs on an ongoing basis.

EVALUATION AND RECOMMENDED ACTION:

The attached PDF entitled "Sept 2020 CIPD Report" and "Sept 2020 Program Proposals" contains course and program additions, changes and deactivations as approved by the colleges' curriculum committees and The Council for Instruction, Planning and Development (CIPD).

The Chancellor and Vice Chancellor of Academic Affairs and Student Success recommends approval.

File Attachments

[Sept 2020 CIPD Reports.pdf \(682 KB\)](#)

[Sept 2020 Program Proposals.pdf \(2,639 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

6. CONSENT CALENDAR - FACILITIES

Subject	6.1 Consider Approval of Amendment No. 3 to the CMAS Purchase Agreement with GonLED, to Increase the Purchase Price in an Amount Not-To-Exceed \$2,631.11 in Order to Purchase LED Lighting Materials and Installation Services for Additional Exterior Stairwell Lighting and Baseball Field Lighting at Laney College, to Memorialize a Labor Credit from the Contractor, and to Extend the Delivery and Installation Schedule in the Agreement by 95 Days. Presenter: Vice Chancellor Leigh Sata
Meeting	Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Oct 13, 2020
Absolute Date	Oct 13, 2020
Fiscal Impact	Yes
Dollar Amount	\$2,631.11
Budgeted	Yes
Budget Source	1-43-391-6206-1-710000-1960-09 (Measure G Funds)

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Kitchell CEM

BACKGROUND/ANALYSIS:

On March 24, 2020, the Governing Board approved a CMAS Purchase Agreement with GonLED, for the purchase of LED Lighting materials and installation for the Peralta CCD in the amount of \$1,530,811.19 ("Agreement"). This project will fulfill the Proposition 39 Energy Incentive project. Following the award of the contract, GonLED commenced work on the project.

Following the Board's approval of the Agreement, additional non-operational lights were discovered throughout the exterior of the Laney College campus and on the Athletic Fields. In response to the discovery of the additional repair work, the Board approved Amendment No. 2 to the Agreement.

Subsequent to the Board's approval of Amendment No. 2, additional non-operational lights have been discovered at the exterior of ten stairwells and on the baseball field at the Laney College campus. This Amendment No. 3 increases the Purchase Price in the Agreement in order to allow the District to purchase the additional LED materials and the associated installation services required to ensure that the identified broken campus lights are operational. This is imperative as the lights serve to provide security and safety for the students as well as for the public. This Amendment No. 3 also memorializes a labor credit the Contractor provided to the District for previously performed installation services that were completed by individuals working regular shift hours in lieu of swing shift hours originally anticipated. Lastly, the Amendment extends the delivery and installation schedule in the Agreement by 95 days to account for the time required to perform the additional services.

Contract Summary for GonLED:

Contract	Description	Amount	Board Approved
GonLED CMAS Purchase Agreement (Base Contract)	LED lighting replacement at Laney and DAC	\$1,530,811.19	3/24/20
Amendment No. 1	Inclusion of force majeure provision.	\$0.00	5/12/20
Amendment No. 2	Additional Exterior Lighting at Laney College.	\$311,832.06	6/23/20
Amendment No. 3	Additional Stairwell and Baseball Field Lighting	\$2,631.11	This Item

	at Laney College. Labor Total Net Change. Term extension.		
		\$1,845,274.36	

GonLED, is located at:
 1835 Whittier Ave. D-12
 Costa Mesa, CA 92627
 Justin Swedlow is the President and main contact for the company.

DELIVERABLES/SCOPE OF WORK:

Amendment No. 3 provides funds to ensure LED lighting repairs will be completed by GonLED at the exterior of the Laney College campus and around the baseball field facilities located on that campus as detailed further below:

1. Laney College Campus Exterior Stairwells (qty 10)
2. Laney College Campus fixture at Art Building (qty 1)
3. Laney College Baseball dugout/support area at Field

Amendment No. 3 also formally memorizes the \$19,400.65 labor credit the Contractor issued to the District leaving a total net change of \$2,631.11.

ANTICIPATED COMPLETION DATE:

GonLED will complete the lighting repairs and associated installation services on or before November 30, 2020.

EVALUATION AND RECOMMENDED ACTION:

The Project Manager, Facilities Planning and Development Director and Interim Chancellor recommend approval of Amendment No. 3 of CMAS Purchase Agreement with GonLED to increase the purchase price in an amount not-to-exceed \$2,631.11 in order to purchase LED lighting materials and installation services for additional exterior stairwell lighting and baseball field lighting at Laney College, to memorialize a labor credit from the Contractor, and to extend the delivery and installation schedule in the agreement by 95 days.

File Attachments
[GonLED Amend. #3 MARC_signed.pdf \(11,174 KB\)](#)
[200903 GonLED Amend#3__LEDLightingProject_\(Final\)_3605475_1\(DMS\).pdf \(403 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

6. CONSENT CALENDAR - FACILITIES

Subject	6.2 Consider Approval of Amendment No. 1 to the Independent Consultant Agreement for Geotechnical Services with Terraphase Engineering, Inc. to Increase the Not-To-Exceed Fee for Services by \$11,560 to Cover Hazardous Materials Testing and Reporting Services Required for the Demolition of Building B and Building E on the College of Alameda Campus. Presenter: Vice Chancellor Leigh Sata
Meeting	Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Sep 29, 2020
Absolute Date	Oct 13, 2020
Fiscal Impact	Yes
Dollar Amount	\$11,560.00
Budgeted	Yes
Budget Source	1-43-391-5105-1-710000-2404-00 (Measure G Funds)

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Roebbelen

BACKGROUND/ANALYSIS:

As part of the construction process for the planned New Transportation Technology Center Project (“Project”), the existing Building B and Auto Mechanic Building located at the College of Alameda campus will be demolished. Additional geotechnical engineering services are required in order to ensure the buildings are safely demolished. As the District is currently under contract with a vendor to provide geotechnical services for the project, by this amendment, it seeks to increase the existing scope of services to include hazardous materials testing and reporting related to the planned demolition of the aforementioned buildings on the College of Alameda campus.

Previously, the Department of General Services (DGS) solicited four organizations for the provisions of geotechnical engineering services for Geotechnical Hazards Reports needed in connection with the Merritt College Horticulture, Laney College Theater Modernization, College of Alameda Aviation Complex, and Auto/Diesel Projects. The Geotechnical Hazards Reports must assess the geological hazards of the identified site and include seismic and fault hazards that may impact the project sites.

On February 25, 2020, three of the four geotechnical engineering companies responded. Based on the solicitation results, Terraphase Engineering, Inc. (“Terraphase”) proposed the most competitive fees on all four projects. On April 21, 2020, the Board of Trustees approved the Independent Consultant Agreement for Geotechnical Services (“Agreement”) with Terraphase in the amount of \$134,262.00.

Pursuant to the Agreement, Terraphase provided geotechnical investigation and foundation recommendations for the existing College of Alameda Auto Diesel Building, among others. Prior to the construction of the Project, which includes Project includes new classrooms, an auto body shop and a diesel mechanic shop, two existing building must be demolished. This amendment covers the additional geotechnical services required to ensure the demolition is performed in a safe manner and any hazardous material contained in either building are definitely identified.

This is the first Amendment to Independent Consultant Agreement. See Table 1.1 below for the history of this agreement.

Table 1.1

Contract	Approved Amount	Board Approval Date
Independent Consultant Agreement	\$ 134,262.00	4/21/2020
Amendment No. 1	\$ 11,560.00	This item.
New Contract Total	\$ 145,822.00	

In the 2020-21 Fiscal Year, Terraphase has been awarded the following additional contracts or contract amendments with the District:

Contract Type	Entity Using Vendor	Amount	Board Approval
Agreement for Professional Services with Terraphase Engineering, Inc. for Phase II Environmental Site Assessment – Hazmat Building Material Assessment and Surficial Soil Sampling for the New Landscape Horticulture Complex.	Merritt College	\$13,900.00	Pending September 29, 2020
Amendment No. 1 Professional Services – New Transportation Technology Center for Geotechnical and Hazardous Material and reporting services. (This Item)	College of Alameda	\$11,560.00	Pending September 29, 2020
Amendment No. 1 Professional Services - additional environmental consulting services including a soil gas survey, incremental sampling at the Laney Child Development Center and Regulatory interface with the Alameda County Health Department	Laney College	\$33,225.00	July 28, 2020
Agreement for Professional Services for the Landscape Horticulture Complex for percolation testing.	Merritt College	\$5,440.00	NA
TOTAL		\$64,125	

Contact Information

Terraphase Engineering Inc.
1404 Franklin St. Ste 600
Oakland, CA 94612
Ph: (510) 645-1850

DELIVERABLES/SCOPE OF WORK:

The increase in compensation by \$11,560 allows Terraphase to immediately perform a Hazardous Building Material Assessment (i.e. asbestos-containing material [ACM], lead-based paint [LBP], polychlorinated biphenyls [PCBs], and visual assessment for mold) for both Building B and the Mechanic Building. As part of the increase scope of services, Terraphase will provide reports that comply with federal, state and local regulations, and to carry out monitoring during the demolition process.

ANTICIPATED COMPLETION DATE:

Terraphase will complete the services on or before January 19, 2023.

EVALUATION AND RECOMMENDED ACTION:

The Project Manager, the Facilities Planning and Development Director and Interim Chancellor recommend approval of Amendment No. 1 to the Independent Consultant Agreement for Geotechnical Services with Terraphase Engineering, Inc. to increase the not-to-exceed fee for services by \$11,560 to cover hazardous materials testing and reporting services required for the demolition of Building B and Building E on the College of Alameda campus.

File Attachments

[Terraphase - COA Auto Diesel MARC- signed.pdf \(1,978 KB\)](#)
[Amendment #1_COA NTTC_Terraphase \(Clean\)_3601917_1\(DMS\).pdf \(142 KB\)](#)
[Terraphase Engineering NTTC_Executed Original Contract_20200624_Signed.pdf \(18,635 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

7. CONSENT CALENDAR - FINANCE

Subject **7.1 Consider Ratification of the Warrant/Payment Report for the period covering September 1, 2020 through September 30, 2020. Presenter: Acting Vice Chancellor Ahmed**

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action (Consent)

Preferred Date Oct 13, 2020

Absolute Date Oct 13, 2020

Fiscal Impact Yes

Budgeted Yes

Budget Source N/A

TO: Members of the Board of Trustees

FROM: Adil Ahmed, Acting Vice Chancellor for Finance & Administration

PREPARED BY: Richard Ferreira, Executive Assistant

Background/Analysis:

Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from September 1, 2020 through September 30, 2020. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends ratification.

File Attachments

[Warrant Report 09302020.pdf \(321 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

7. CONSENT CALENDAR - FINANCE

Subject	7.2 Review of Purchase Order Report for the period covering from September 1, 2020 through September 30, 2020. Presenter: Acting Vice Chancellor Ahmed
Meeting	Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Oct 13, 2020
Absolute Date	Oct 13, 2020
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	N/A

TO: Members of the Board of Trustees

FROM: Adil Ahmed, Acting Vice Chancellor for Finance & Administration

PREPARED BY: Richard Ferreira, Executive Assistant
Background/Analysis:

All payments from the funds of a community college district are made by the use of Purchase Orders and within the parameters prescribed in Board Policy 6330 and Administrative Procedures 6330 & 6340. The Purchase Order Report presented for review is being done so in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee shall be reviewed by the governing board every 60 days."

The table below provides a summary by funding source of number of orders issued and total dollar value.

Fund	Number of Orders Issued	Total Dollar Value
Fund Code: 01 General Unrestricted Operating	222	\$1,382,114.64
Fund Code: 03 Comm. Service-Fee Based Course	3	\$1,496.91
Fund Code: 10 College Designated Funds	14	\$98,045.75
Fund Code: 11 General Restricted Fund	397	\$1,094,393.14
Fund Code: 30 Contract Education	7	\$5,156.09
Fund Code: 43 General Obligation Bond Meas. G	8	\$4,131,831.08
Fund Code: 61 Cap. Out. Proj. Funds-State	5	\$13,005.01
Fund Code: 63 Bond Measure A	14	\$71,282.66
Fund Code: 68 Child Development Fund	8	\$7,944.02
Fund Code: 69 Sp Reserve Fd #2 Redev & Health	2	\$2,615,896.90
Fund Code: 80 Self-Insurance Fund	5	\$1,488,922.00
Total	685	\$10,910,088.20

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends review.

File Attachments

[Purchase Order Report 09302020.pdf \(299 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

7. CONSENT CALENDAR - FINANCE

Subject **7.3 Consider Approval of Budget Transfer Report for the period covering from September 1, 2020 through September 30, 2020. Presenter: Acting Vice Chancellor Ahmed**

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action (Consent)

Preferred Date Oct 13, 2020

Absolute Date Oct 13, 2020

Fiscal Impact No

Budgeted No

Budget Source N/A

TO: Members of the Board of Trustees

FROM: Adil Ahmed, Acting Vice Chancellor for Finance & Administration

PREPARED BY: Richard Ferreira, Executive Assistant

Background/Analysis:

The sum of budget transfers is within the board-approved total budget for the fiscal year. These changes are required in order to be in compliance with the [Community Colleges Budget and Accounting Manual](#) in order to make major object code adjustments or adjustments to TOP codes.

Chapter 4 of the California Community Colleges Budget and Accounting Manual, 12th Edition (2012) explains classifications of expenditures by account codes. The Budget Transfer Report is presented in light of the California Community College Budget and Accounting Manual, page I – 10 <https://www.cccco.edu/-/media/CCCCO-Website/Files/Finance-and-Facilities/budget-and-accounting-manual-2012-edition-ada.ashx>

Once the budget is adopted, the total amount designated as proposed expenditure for each major object of expenditure classification is the maximum allowed without additional governing board authorization for transfers between major classifications or from the reserve for contingencies in accordance with California Code of Regulations Section 58307. CCR §58307 limits district expenditures to the amount appropriated for each major expenditure classification as approved by the district governing board through adoption of the district budget (CCR §58305) or as amended by subsequent intra-budget transfers or other budget revisions.

For PCCDs Budget Transfer Reports:

The total of all the changes are within the board-approved total budget. Many of the changes are required to be in compliance with the extreme detail in the Community Colleges Budget and Accounting Manual, for example:

1. When the academic schedule of classes must be modified to reflect actual enrollments and resulting specific TOP (Taxonomy of Program) code changes each change requires moving budget to reflect the faculty reassignments.
2. Within a major object code there is so much finite detail that many minor adjustments must be made. For example, within the major 4000 object code if during the course of a year a department needs a little more printing (4531) but it can save on supplies (4521) that requires a budget transfer to allow the encumbrance.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

Consider approval of Budget Transfer Report covering the period from September 1, 2020 through September 30, 2020. The Chancellor recommends approval.

File Attachments

[Budget Transfer Report 09302020.pdf \(463 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

7. CONSENT CALENDAR - FINANCE

Subject	7.4 Consider Approval of two (2) Agreements with Cambridge West Partnership, LLC to improve the district wide impact of the SCFF. Presenter: Acting Vice Chancellor Ahmed
Meeting	Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Oct 13, 2020
Absolute Date	Oct 27, 2020
Fiscal Impact	Yes
Dollar Amount	\$147,250.00
Budgeted	Yes
Budget Source	General Fund (01) Budget Code 1-01-141-5105-1-672000-0000-00

TO: Peralta Board of Trustees

FROM: Adil Ahmed, Acting Vice Chancellor for Finance & Administration

PREPARED BY: Richard Ferreira, Executive Assistant

BACKGROUND/ANALYSIS:

The Peralta Community College District seeks to better utilize and understand the impact of the Student Centered Funding Formula (SCFF). Also, to improve upon and receive assistance with data integrity and related processes to optimize student success and the alignment with the Student Centered Funding Formula.

DELIVERABLES/SCOPE OF WORK:

Under Agreement 2021120 (SCFF) Cambridge West Partnership, LLP will assist the District with the development of a Multi-college district internal revenue allocation model and will provide the budget committee members with an understanding of the Student Centered Funding Formula (SCFF), as well as, identifying focus areas to improve outcome elements at the college level. Aligning validated enrollment and outcomes data to revenue at the college and district wide levels will also be performed. Additional detailed information available in the Scope of Work.

Under Agreement 2021121 Cambridge West Partnership, LLP will assist the District with data integrity and related processes to optimize student success and the alignment with the Student-Centered Funding Formula. The focus will be to work directly with the District and college staff to evaluate the current MIS workflow process, review current policies and procedures and develop data map/dictionary documents. A comprehensive look at all student information systems used and the documents used to populate these systems will be conducted. An emphasis on comparing best practices at similar California Community Colleges will be done throughout the project. Additional detailed information available in the Scope of Work.

ANTICIPATED COMPLETION DATE:

The work for both agreements is to be completed by June 30, 2021.

EVALUATION AND RECOMMENDED ACTION:

The District's Finance Department has evaluated the deliverables for Cambridge West Partnership, LLC.

The Chancellor recommends approval.

File Attachments

[Memorandum Approval Request for Contracts - MARC - Cambridge West Partnership Data Integrity 2021121 - Printed - signed.pdf \(1,281 KB\)](#)

[Memorandum Approval Request for Contracts - MARC - Cambridge West Partnership SCFF 2021120 - Printed - signed.pdf \(1,283 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

8. ACTION ITEMS

Subject **8.1 Consider Approval of Return to Campus Planning Guide. Presenter: Interim Chancellor Walter**

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

TO: Peralta Board of Trustees

FROM: Dr. Carla Walter, Interim Chancellor

PREPARED BY: Royl Roberts

BACKGROUND/ANALYSIS: Institutions of higher education, working together with local health departments, have an essential role to fulfill in slowing the spread of diseases and protecting students and employees to ensure a safe and healthy learning environment. This guide is being presented for a second reading.

Peralta Community College District has developed a framework which aims to facilitate the safe return of employees and students into workspaces and designated lab classes for in-person instruction. The plan is drawn from the guidance provided by government entities, public health departments, and trends across higher education and similar industries. The outline will serve as guidance to set protocol, procedures, and guidelines to promote health and safety in the colleges' and district communities. As information regarding COVID-19 is constantly changing, this is a living document.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

File Attachments

[PCCD COVID-19 Protocol Guidelines Oct 2020.pdf \(2,944 KB\)](#)

8. ACTION ITEMS

Subject **8.2 Consider Approval of Classified Personnel Items. Presenter: Interim Vice Chancellor Whittaker**

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Oct 13, 2020

Absolute Date Oct 13, 2020

Fiscal Impact No

Budgeted Yes

TO: Peralta Board of Trustees

FROM: Chanelle Whittaker

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

RATIFICATION OF CLASSIFIED PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and of classified personnel; retirements, phase-in retirements and resignations; and short-term temporary classified positions.

A. CLASSIFIED EMPLOYMENT

(NP = New Position *= New Employee)

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
None	<u>Berkeley City College</u>	
None	<u>College of Alameda</u>	
None	<u>District Office</u>	
None	<u>Laney College</u>	
None	Merritt College	

B. PHASE-IN RETIREMENT

None

C. LEAVE OF ABSENCE

None

D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION

1. Retirement

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
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None

Berkeley City College

None

College of Alameda

None

District Office

None

Laney College

None

Merritt College

2. Resignation

None

Berkeley City College

None

College of Alameda

Brenda Martinez

District Office

Assistant to the Chancellor

Chancellor's Office/Interim Chancellor Carla

Ratify Brenda Martinez' resignation as Assistant to the Chancellor, effective October 2, 2020.

None

Laney College

None

Merritt College

E. SHORT-TERM NON-CONTINUING POSITIONS

Name

Location

Department/Reports to:

None

Berkeley City College

None

College of Alameda

None

District Office

None

Laney College

None

Merritt College

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

N/A

The Interim Chancellor recommends approval.

8. ACTION ITEMS

Subject **8.3 Consider Approval of Management Personnel Items. Presenter: Interim Vice Chancellor Whittaker**

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Oct 13, 2020

Absolute Date Oct 13, 2020

Fiscal Impact No

Budgeted Yes

TO: Peralta Board of Trustees

FROM: Chanelle Whittaker

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

APPROVAL OF MANAGEMENT PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation; retire phase-in retirements and resignations.

A. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT, AND REASSIGNMENT

(NP = New Position *= New Employee)

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
None	<u>District Office</u>	
None	<u>Berkeley City College</u>	
None	<u>College of Alameda</u>	
None	<u>Laney College</u>	
None	<u>Merritt College</u>	

B. PHASE-IN RETIREMENT

None

C. LEAVE OF ABSENCE

None

D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION

1. Retirement

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
Shirley Slaughter	<u>Berkeley City College</u> Director of Business & Administrative Services	Business Services/President Maria Garcia
Retirement effective December 31,		

2020.

None

College of Alameda

None

District Office

None

Laney College

None

Merritt College

2. Resignation

None

Berkeley City College

None

College of Alameda

None

District Office

None

Laney College

None

Merritt College

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends approval.

8. ACTION ITEMS

Subject **8.4 Consider Approval of a New Classified Management Position (Chief Technology & Information Systems Officer). Presenter: Interim Vice Chancellor Whittaker**

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Oct 13, 2020

Absolute Date Oct 13, 2020

Fiscal Impact Yes

Dollar Amount \$250,492.00

Budgeted Yes

Budget Source General Fund: 1-01-115-2101-1-678000-0000-00 (Information Technology Department)

TO: Peralta Board of Trustees

FROM: Chanelle Whittaker

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

The District Administration requests the Board to approve the following new position to be advertised as a recommendation by CBT and FCMAT for organizational structure. All job descriptions will be reviewed and updated by the hiring manager prior to recruitment.

Salary = \$161,402; Benefits = \$85,490; Stipend = \$3,600; Total Fiscal Impact = \$250,492

<u>Position Title</u>	<u>Location</u>	<u>Classification</u>	<u>Salary Range</u>
Chief Technology & Information Systems Officer	District, Information Technology	Classified Management	\$149,874 - \$172,900 (Range 4)

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends approval.

File Attachments

[10-13-20 Position Request Form for Chief Technology Information Systems Officer - signed.pdf \(332 KB\)](#)

8. ACTION ITEMS

Subject **8.5 Consider Adoption of Resolution 20/21-12 in Support of California State Ballot Measure Proposition 16. Presenter: Chancellor Walter**

Meeting Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Oct 13, 2020

Absolute Date Oct 13, 2020

Fiscal Impact No

TO: Peralta Board of Trustees

FROM: Dr. Carla Walter, Interim Chancellor

PREPARED BY: The Chancellor's Office

BACKGROUND/ANALYSIS:

The November 3, 2020 ballot will feature Proposition 16 (officially entitled "Allow Diversity as a Factor in Public Employment, Education, and Contracting Decisions. Legislative Constitutional Amendment"). Proposition 16 will effectively repeal "Proposition 209," a prior State of California ballot measure passed in 1996 banning the use of certain affirmative action measures at public institutions.

A core part of the mission of the Peralta Community College District is to "provide our diverse students and communities with equitable access to the educational resources, experiences, and life-long opportunities to meet and exceed their goals." This resolution is also consistent with adopted Board Goal #2: Diversity, Equity, Inclusion/Social Justice.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends adoption.

File Attachments

[PCCD Resolution re Prop 16.pdf \(13 KB\)](#)

9. REPORTS

Subject	9.1 Board of Trustees' Reports
Meeting	Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

11. ADJOURNMENT

Subject

11.1 Meeting Adjournment

Meeting

Oct 13, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Procedural