Present: Kuni Hay, Ari Krupnick, Joseph Bielanski, Mary Clarke-Miller, Nancy Cayton, Don Miller, Jayne Smithson, Vinh Phan, Frank Nguyen Le, Siri Brown, Amany Elmasry, Donald Moore, Rudolph Besikof, Peter Crabtree, Heather Sisneros, Pinar Alscher, Laura Bollentino, Iolani Sodhy-Gereben, David M. Johnson, Nghiem Thai, Steve Pantell, Lashaune Fitch,

Absent: Lisa Cook, Francisco Gamez, Ana McClanahan, Matthew Goldstein, Jason Cifra, Tom Renbarger

Facilitators: VC Siri Brown, Heather Sisneros (Laney)

Guests: Fred Bourgoin (Laney), Karl Seelbach (Laney)

Note taker: Iolani Sodhy –Gereben

Next Meeting: 11/4/19, District Board Room

| **Topic** | **Discussion** | **Follow-up Action & Recommendations** | **Responsible Party** | **Timeline** |
| --- | --- | --- | --- | --- |
| **Review of Agenda**  **Review of Minutes** | *The 10/7/19 agenda was approved by consensus.*  **Minutes from 9/9/19 in Dropbox**  *The Sept meeting minutes were approved;* |  | Amany ElMasry |  |
| **CURRICULUM ITEMS**  Curriculum:  Berkeley City College | *Approved by consensus:*  Course Update (1 Proposals)  Course Deactivations (6 Proposals)  Program Modifications (1 Proposals)  Program Deactivations (2 Proposals)  **Notes:**   * None | Send approved proposals to the Board | A. ElMasry |  |
| Curriculum:  College of Alameda | *Approved by consensus:*  New Courses (1 Proposals)  Reactivations (1 Proposals)  Course Update (2 Proposals)  Course Update—Informational (4 Proposal)  Course Deactivations (36 Proposal)  **Notes:**   * COPED 451—plan to later create specific courses; starting S20 the class won’t be offered. Will consult with other campuses with creating specific courses * SPAN 22A—need consultation paperwork with MC and LC | Send approved proposals to the Board | A. ElMasry |  |
| Curriculum:  Laney College | *Approved by consensus:*  Course Update (10 Proposals)  New Program (3 Proposals)—TABLED 2 (Basic and Intermediate CARP)  Program Modifications (2 Proposals)—TABLED 1 Adv CARP  Department heading change--PULLED  **Notes:**   * LCI Department name change—PULLED; LC checking protocol of name change and if it needs to go through faculty senate; MC might need to change their Allied Health interpreting courses; will consult * Tabling 2 New CARP programs and 1 modification * Question of students getting credit for outside experience in terms of the Adv certificate (they don’t); | Send approved proposals to the Board | A. ElMasry |  |
| Curriculum:  Merritt College | *Approved by consensus:*  New Courses (3 Proposals)  Reactivations (1 Proposals)  Course Corrections—(1 Proposals)  Course Deactivations (10 Proposal)  **Notes:**   * Question about LC’s MATH certificate that was tabled; The purpose of students receiving this certificate; | Send approved proposals to the Board | A. ElMasry |  |
| Curriculum:  District Wide Update, CB 25 and 26 Codes | *Approved by consensus:*  **Notes:**   * BCC created the grid; * BCC ENGL 208A-D; question of coding CB26 as support or not; spoke to ASCCC and they said there was a case for it to be support coded. BCC, MC, LC are changing their codes to support; * Question of PHYS 4A-C; COA will match the other campuses as 25 as Y; | Send approved proposals to the Board | A. ElMasry |  |
| **Pressing Curriculum Topics:**  Update on Distance Education Addendum | * Topics, updating the DE tabs in META; DE Coordinators on board to reflect this. * Question of DE Review Committee (looking at the addendum) * Consensus about CVC-OEI Grant about using existing DE addendum for now | Postponed discussion to a meeting Kelle McMahon can attend |  |  |
| Memorandum AA 19-34: Amendment to California Code of Regulations (CCR) title 5 Local Approval of Noncredit Curriculum | * Amendment has not been finalized yet; everyone on the committee received a copy * Courses will be chaptered; programs will be chaptered except for short term vocational will go through review * This information will be reflected in the 7th Ed of the PCAH; | Informational/Discussion |  |  |
| Memorandum AA 19-33: Periodic Curriculum Review | * Question of who will be doing the review; * Suggestion of colleges doing their own review * Issue with ADTs, AOs are having issues with AAM because ASSIST is not publishing up to date information; Need something formal from Chancellor’s Office to reflect this. * Steve (MC) said State will review all the ADTs to make sure the degrees are in compliance * Chancellor’s Office will begin S20; they said, the colleges have been warned that the audit will happen through the memos for the past couple of years; spot checking all curriculum; * Amany ran a report for ADTs; will send out to campuses | Informational/Discussion  Laura will contact Chancellor’s Office and give update to committee at least by the next meeting  Amany will send ADTs list to committee | A. ElMasry  L. Bollentino |  |
| Memorandum AA 19-35: Annual Curriculum Approval Certification and the accompanying document | * Amany created a folder with the policies and approved COPED plan * Deadline is 10/18/19 | Informational/Discussion |  |  |
| Next meeting | 11/4/19 (1:00 to 3:00 pm) Board Room District |  |  |  |