

**PERALTA COMMUNITY COLLEGE DISTRICT
PARCEL TAX OVERSIGHT COMMITTEE MEETING
MEETING MINUTES**

January 27, 2019
Meeting Time: 1:30 pm to 3:00 pm
Location: District Boardroom
333 East 8th Street, Oakland, CA 94606

Committee Members (Present):

Debra Weintraub, Chair
Oscar F. Porter, Vice Chair
Bernard Ayanruoh
Aisha K.L. Jordan
Zac Unger

Committee Members (Absent):

Monica Henestroza

PCCD Staff Present:

Mark Johnson, Interim Executive Director of Public Information
Adil Ahmed, Budget Director (Executive Fiscal Director)
Richard Ferreira, Executive Assistant, Finance (Minutes)

Guests:

William B. Tunick, Attorney for Peralta District
Jeff Sanceri, Faculty, Negotiator
Wendy Belden, Faculty – Laney College
Jennifer Shanoski, President PFT

Minutes Recorded by: Richard Ferreira, Executive Assistant, Finance & Administration

1. Call to Order and Introductions – Chair Weintraub

Meeting was called to order at 1:38 p.m. by Debra Weintraub.

2. Review of Agenda – Chair Weintraub

Motion and seconded to approve the Agenda with no changes.
Motion approved unanimous.

3. Public Comment – Chair Weintraub

There was no public comment.

4. Approval of Minutes from December 12, 2019 Meeting – Chair Weintraub

Motion and seconded for the committee to accept the minutes from the
December 12, 2019 meeting with no changes.
Motion approved unanimously.

5. Committee Member Term Expiration Dates – Chair Weintraub & Mark Johnson

There is a change regarding the terms from the last PTMO Committee Meeting. At the January 21, 2020 Board of Trustees meetings there were two items considered. The first was a motion to extend the members expiration dates that are currently February 28, 2020 to June 30, 2020. The second was to amend the bylaws that starts the terms created on March 1, 2020 to July 1, 2020. There were two reasons for this. First, it gives everyone a short-term boost and the second reason is it aligns the terms with the PCCD fiscal year. The Board of Trustees approved both. [Motion and seconded for the committee to accept the recommendation to change and accept the expiration dates.](#)
[Motion approved unanimously.](#)

All members are allowed three (3) consecutive terms on a committee. By-laws topic.

6. Brief Review of Documents Distributed to Committee via email; Q & A time – Chair Weintraub

Regarding the items of the documents requested and distributed. Received the definition of the 50% Law and Glossary of Terms. The 50% includes benefits with salaries, but does not apply to Parcel Tax. The General Fund is separate from the Parcel Tax.

7. Development of a format for Reporting Information - Chair Weintraub

PTMOC wants the creation of a viable matrix for PTMOC use to determine if goals regarding spending of Parcel Tax are being met. It was asked if specific information or a motion motion/request to the VC of Finance before we create a subcommittee? Richard Ferreira volunteered to compile the questions for the committee onto a document. At the end of the minutes is a continuation of section 7 and the questions provided.

The document of questions will be sent to Oscar Porter and Bernard Ayanruoh for the committee to select which questions are best to gage the benefit/use of Parcel Tax funds and Student Success.

8. Brainstorm People PTMOC would like to meet (Townhalls) – Chair Weintraub

Establish a way (reporting) that is consistent. Important to have same format for repeated information on reporting. Possibly invite the college Presidents until the committee agrees on a format. The committee recommended inviting the four VP of Instructions to clarify how the funds were spent.

[Motion and seconded to extend the meeting for five \(5\) minutes.](#)
[Motion approved unanimously.](#)

[Motion and seconded for the committee to receive all specific information from each Vice President of Instruction on how they spent the Parcel Tax so that the subcommittee \(generate the actual questions or\) is able to develop questions for father \(clarification to the committee and provide assistance\) to the subcommittee.](#)
[Motion passed.](#)

Motion and seconded to extend the meeting for another five (5) minutes.
Motion approved unanimously.

Invitation may be to invite people from City College to the next meeting to discuss for possibly ten (10) or fifteen (15) minutes each. Individuals to be considered are Faculty, Students, Classified and Student Trustees.

9. Next Meeting

Next meeting planned:
Wednesday, April 29, 2020 at 1:30 pm, (tentatively) in the Boardroom.

10. Adjournment

The meeting adjourned at 3:29 p.m.

7. Development of a format for Reporting Information - Chair Weintraub – (Continued)

**Parcel Tax Oversight Committee
List of Questions**

What would happen if we didn't have the Parcel Tax Fund?

How many sections would be closed?

What method used to measure change?

Can tutors be employed?

Are there specific classes created or being kept open?

How are the students benefiting from the Parcel Tax?

What are the results?

Where are funds spent first?

What is the breakdown data for the Parcel Tax?

What is the effect of the Parcel Tax funds being spent?

Is there statistical data of enrollment sections open to determine the benefit of the Parcel Tax?

For example, History, Math, English, and Science courses.

What changes/courses are no longer offered?

Does Parcel Tax get used more for the basic classes?

What impact on Student Success was made from the Parcel Tax?
(Specifically graduations, transfers, certificates)

Is it possible to meet with students, faculty, and staff to get their input?

How many sessions before now were there?

How did the colleges spend the Parcel Tax and what was the outcome?

Is it possible to have a survey completed (on Student Success)?