

DISTRICT ACADEMIC AFFAIRS & STUDENT SERVICES COMMITTEE (DAASSC)

MEETING MINUTES

District Academic Affairs & Student Services Committee

September 15, 2017, 11:30 am -1:30 am

District Boardroom

Membership - District Academic Affairs & Student Services Committee (DAASSC)

Name	Role
Siri Brown	Chair, VC of Academic Affairs
Mel King	AVC Workforce Development
Mario Rivas	Faculty Co-Chair
Myron Jordon	VP Instruction, COA
Jeff Lamb	VP Instruction, Merritt
Tina Vasconcellos	VP Student Services, COA
Jason Cifra	VP Student Services, BCC
Rochelle Olive	COA Academic Senate
Kelly Pernell	BCC Academic Senate
Donald Moore	Academic Senate, Laney

Name	Role
Iolani Sodhy-Gereben	Classified Rep
Roberto Gonzalez	Classified Rep
Aisha Jordan	Student Government Rep
Cleavon Smith	DAS Rep
Mary Shaughnessy	PFT Rep
Fred Bourgoin	Laney Faculty Rep
Joseph Bielanski	BCC Faculty Rep
Eleni Gastis	Laney Faculty Senate
Laura Leon-Maurice	Note-taker

Agenda Item	Committee Goal	Strategic Plan Goal	Outcome
I. STANDING ITEMS:			
A. Call to Order			11:35 am followed by Introductions. A quorum was present.
B. Adoption of the Agenda			Motion by Donald Moore, 2nd by Mario Rivas to accept the agenda, passed.
C. Approval of Meeting Minutes (5/26/17)			Motion by Donald Moore, 2nd by Mel King to accept the 5/26/17 DEC meeting minutes, as presented, passed by majority.
D. Public Comments			MRivas- CTE changed from .5 to .4
E. Sub Committee Reports			CE formally CTE DE Distance Education report by Inger Stark. The Distance Ed Committee is working on their proposed charge. No rollover projects from last year. SBrown, JCole and IStark will meet to discuss to formulate a plan.
F. Co-Chair Report			No Co-Chair Report.
G. Chancellor's Report			No Chancellor's Report
II. CARRIED OVER AND NEW ITEMS			
A. Elect a Faculty Co-Chair			ROlive nominated Mario Rivas KPernell seconded. Passed by majority.

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Agenda Item	Committee Goal	Strategic Plan Goal	Outcome
B. PBIM Revision Update			<p>ADambrosio reviewed the PBIM by-laws and Charter, as well as common goals, for PBIM members. She serves the District as an Accreditation Advisor and is available to assist various PBIM Committees, as needed.</p> <p>Handouts distributed and other PBIM materials are posted online.</p>
C. Discussion on DAASSC 2017-2018 Goals & Objectives			<p>Last year's goals were:</p> <ol style="list-style-type: none"> 1. Improve orientation 2. Improver transfer support services 3. Develop an effective Early Alert that would impact retention. <p>Discussion on Goals & Objectives for 2017-18.</p> <p>Suggestions:</p> <ul style="list-style-type: none"> • Addressing Achievement Gap • Excellence in counseling • Early Alert • Communication • Enrollment • Tutoring • Model retention & persistence programs • Best practices • Integrated plans • Institutional Effectiveness • Distance Ed • Orientation • Non-credit • Uniform Student Services • Assessment • Guided Pathways • First Year Experience
I. Adjournment			11:00 followed by a request from Dr. Crawford for Dr. Dambrosio to distribute an evaluation survey regarding the 8/25/17 PBIM Summit
II. Next meeting			October 16, 2017, 1:00-3:00pm

DISTRICT ACADEMIC AFFAIRS & STUDENT SERVICES COMMITTEE (DAASSC)

Attendance:

X	VC of Academic Affairs	Siri Brown
X	AVC Workforce Development	Mel King
X	District Classified Rep	Iolani Sodhy-Gereben
X	District Classified Rep	Roberto Gonzales
	VP Instruction	Myron Jordan
	VP Instruction	Jeff Lamb
	VP Student Services	Tina Vasconcellos
	VP Student Services	Jason Cifra
X	COA Academic Senate	Rochelle Olive
X	BCC Academic Senate	Kelly Pernell
X	Laney Faculty Rep	Fred Bourgoin
X	Laney Faculty Senate	Eleni Gastis
X	PFT Rep	Mary Shaughnessy
X	DAS Rep	Cleavon Smith
	Student Government Rep	Aisha Jordan
X	Faculty Co-Chair	Mario Rivas
X	Laney	Donald Moore

Guests:

Debra Jones, Karen Croley