

PBIM Notes
District Academic Affairs and Student Services Committee (DAASSC)
Friday October 12, 2018 9:00am to 11:00am
District Board Room
(Co-Chairs: Jason Cifra & Dr. Mario Rivas)

Committee Membership:

I. STANDING ITEMS

- A. CALL TO ORDER (9:00 am) (9:13)
- B. ADOPTION OF THE AGENDA (5 min) Donald/Iolani
- C. APPROVAL OF MINUTES (5 min)
- D. PUBLIC COMMENT (5 min)
- E. SUB COMMITTEE REPORT (5 minutes each)
 - Inger Update
 - Increasing support for DE and all student
 - DE services discussion with committee/recommendation
 - Initiate a list and a comprehensive budget
 - Assessment of tickets submitted

II. CARRIED OVER AND NEW ITEMS

Topic:	Presenter:	Strategic Plan
Goal(s):	Time Allocation:	
<i>DAASSC Survey Results</i>	<i>Jason and Mario</i>	<i>10 minutes</i>
<i>Vote: Do we combine?</i> <i>Based on DAASSC Survey results, 90% voted for DAASSC & DEMC Committee to be merged.</i>	<i>All</i>	<ul style="list-style-type: none"> • <i>Motion by Inger to combine both committees (DASSCC & DEMC), second by Tina.</i> • <i>Majority Vote: Yes.</i> <p><i>**Final resolution: Motion carries.</i></p>
<i>Our Goal: What is the focus?</i> <i>GP: Practical look of onboarding</i> <i>State requirement: implement the vision 20/22 goal by May 2019. -- Requires Board Approval.</i> <i>Tina will provide the PPT that was presented by State on vision 20/22.</i>	<i>All</i>	<ul style="list-style-type: none"> • <i>Prioritize: Guided Pathways, New Student-Centered Formula Funding, & AB 705.</i> • <i>Create internal visions and have the listed items integrate and support each other.</i> • <i>Generate a matrix that lists all GTE Plans and goals, planned to complete – to form the vision 20/22.</i> • <i>Generate timeline of the work/planning towards goal – to create a breakdown of each goal and what needs to be accomplished to support the campuses.</i>

		<ul style="list-style-type: none"> • <i>Action: Timeline of vision 20/22 needs to be finalized by committee before submitting it for Board Approval. December 15th is deadline for data.</i> <p><i>**Conclusion: In-progress of defining committee's main goal/focus.</i></p>	
<p>Memberships <i>Enrollment and DAASSC Ed Committee list of members</i> <i>Look for a student membership</i></p>	<i>All</i>	<ul style="list-style-type: none"> • <i>Re-organize/structure the combined committee by reviewing the lists of original members in each committee (DEMC & DAASSC and ED).</i> • <i>Recommendation for member role rotation, especially for the facilitator & co-chairs of committee.</i> <p><i>**Conclusion: In-progress.</i></p>	<i>20 minutes</i>
<p>How can we be more effective? <i>Intermediate work in between</i></p>	<i>All</i>	<ul style="list-style-type: none"> • <i>Plan meeting discussion items before the actual meeting.</i> • <i>Coordinate with the lead individual(s) at the campuses, who are in charge of Guided Pathways.</i> • <i>Have goal(s)/focus + identify objectives to achieve the goal(s).</i> • <i>Create task groups to communicate/work with the campuses to meet the objectives of the committee goal(s).</i> • <i>Identify the contact for info that can be shared to committee and/or assist committee in achieving goal(s).</i> 	<i>20 minutes</i>
<p>Meeting time</p>	<i>All</i>	<ul style="list-style-type: none"> • <i>Schedule and rotate meeting at the campuses – to create identity – once committee becomes stabilized.</i> • <i>Request: Campus representatives make lodging reservations when future meetings are scheduled to be held at their campus.</i> 	<i>5 minutes</i>
<p>Closing Comments/Announcements</p>	<i>All</i>	<ul style="list-style-type: none"> • <i>Committee is in need for a facilitator.</i> • <i>Improvements needed: Plan voicing process and</i> 	<i>2 min</i>

		<i>discussions before the actual meeting.</i> <ul style="list-style-type: none">• <i>PBIM need coordination for action motion.</i>	
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Add targets:

Updates

AB 19

Student Data

Primer for committee members for AB's.

Do a website

III. Adjournment (11:00am) (11:06)

IV. Next Meeting (Friday, November 9, 2018, 9:00am-11:00am)