# Planning & Budgeting Integration Model (PBIM)

# August Summit

**Friday, August 25, 2017**

 **11:00am - 5:00pm**

**Goals:** To provide participatory governance members an opportunity to:

* Learn about enhancements to the Participatory Governance Process
* Review duties and expectations of committee membership
* Receive tips and strategies for managing decision making processes

 **Time:** **Activity:**

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| 11:00 am – 11:20 am | **Welcome and Introductions** *Facilitator:* *Dr. Jowel Laguerre, Chancellor*Members will receive an overview of the importance of our participatory governance processes to the work of the District.  |
| 11:20 am – 11:45 am | **Evaluation & Reflection of 2016-17 Strategic Goals***Facilitator:* *Dr. Siri Brown, Vice Chancellor of Academic Affairs* An evaluation of the district’s progress toward reaching strategic goals described in 2016-17 will be assessed using district and college data. |
| 11:45 am – 12:15 pm | **Overview of the Planning and Budgeting Integration Model (PBIM) & Decision Making Model***Facilitators:* *Members of the PBIM Implementation Working Group:* *Cleavon Smith, District Academic Senate President**Dr. Jason Cole, Vice Chancellor of Information Technology* *Dr. Yashica Crawford, Chief of Staff* A review of the work from the Strategic Plan Implementation Working Group will be shared, which includes a review of the PBIM structures, decision-making model, along with guidance of how this work supports District Strategic Goals and the planning work ahead. |
| 12:15 pm – 1:00 pm | **Lunch catered by *Blackberry Soul*** |
| 1:00 pm – 1:45 pm | **Budget Transparency**  A review of the District budget will be shared, along with a review of a draft budget planning calendar. *Facilitators:*  *Luther Aaberge, District Budget Director* *Cleavon Smith, District Academic Senate President* *Christine Williams, Interim Vice Chancellor of Finance* |
| 1:45 pm – 2:00 pm | **Progress Reports from PBIM Taskforces**Committees will share reflection on the work that has been done in the past year, and identify goals for the year. * Resource Allocation Task Force-Classified Staffing (RATF-CS)
* Purchasing Task Force
* AP Task Force
* Career & Technical Education Task Force
* Distance Education Committee
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| 2:15 pm – 3:25 pm | **Sub-Committee Break Out Session I** **Member of the following Committees will meet:**  **District Academic Affairs and Student Services Committee** **District Facilities Committee**  **District Participatory Governance Committee** Committees will have an opportunity to have preliminary discussions  of the following:* Review of Roles and Expectations
* Appointment of Committee Roles
* Draft Creation of Goals
* Review of Committee Templates

 **Facilitated Discussions** Remaining members will participate in a series of discussions on the  following topics:* Brown Act & Roberts Rules of Order
* Communication Dynamics & Working Together
* Decision-Making & Gathering Feedback

  *Facilitators:* *Dr. Mary Denise Jackson, Faculty Member on Special Assignment* *Dr. Yashica Crawford, Chief of Staff* |
| 3:35 pm – 4:45 pm | **Sub-Committee Break Out Session II** **Member of the following Committees will meet:**  **Enrollment Management Committee**  **District Technology Committee**  **Planning and Budget Committee**  Committees will have an opportunity to have preliminary discussions  of the following:* Review of Roles and Expectations
* Appointment of Committee Roles
* Draft Creation of Goals
* Review of Committee Templates

 **Facilitated Discussions** Remaining members will participate in a series of discussions on the  following topics:* Brown Act & Roberts Rules of Order
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  *Facilitators:* *Dr. Mary Denise Jackson, Faculty Member on Special Assignment* *Dr. Yashica Crawford, Chief of Staff* |
| 4:45 pm – 5:00 pm | **Reflections, Meeting Evaluation & Closing** |