# Planning & Budgeting Integration Model (PBIM)

# August Summit

**Friday, August 25, 2017**

**11:00am - 5:00pm**

**Goals:** To provide participatory governance members an opportunity to:

* Learn about enhancements to the Participatory Governance Process
* Review duties and expectations of committee membership
* Receive tips and strategies for managing decision making processes

**Time:** **Activity:**

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| 11:00 am – 11:20 am | **Welcome and Introductions**  *Facilitator:*  *Dr. Jowel Laguerre, Chancellor*  Members will receive an overview of the importance of our participatory governance processes to the work of the District. |
| 11:20 am – 11:45 am | **Evaluation & Reflection of 2016-17 Strategic Goals**  *Facilitator:*  *Dr. Siri Brown, Vice Chancellor of Academic Affairs*  An evaluation of the district’s progress toward reaching strategic goals described in 2016-17 will be assessed using district and college data. |
| 11:45 am – 12:15 pm | **Overview of the Planning and Budgeting Integration Model (PBIM) & Decision Making Model**  *Facilitators:*  *Members of the PBIM Implementation Working Group:*  *Cleavon Smith, District Academic Senate President*  *Dr. Jason Cole, Vice Chancellor of Information Technology*  *Dr. Yashica Crawford, Chief of Staff*  A review of the work from the Strategic Plan Implementation Working Group will be shared, which includes a review of the PBIM structures, decision-making model, along with guidance of how this work supports District Strategic Goals and the planning work ahead. |
| 12:15 pm – 1:00 pm | **Lunch catered by *Blackberry Soul*** |
| 1:00 pm – 1:45 pm | **Budget Transparency**  A review of the District budget will be shared, along with a review of a draft budget planning calendar.  *Facilitators:*  *Luther Aaberge, District Budget Director*  *Cleavon Smith, District Academic Senate President*  *Christine Williams, Interim Vice Chancellor of Finance* |
| 1:45 pm – 2:00 pm | **Progress Reports from PBIM Taskforces**  Committees will share reflection on the work that has been done in the past year, and identify goals for the year.   * Resource Allocation Task Force-Classified Staffing (RATF-CS) * Purchasing Task Force * AP Task Force * Career & Technical Education Task Force * Distance Education Committee |

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| 2:15 pm – 3:25 pm | **Sub-Committee Break Out Session I**  **Member of the following Committees will meet:**  **District Academic Affairs and Student Services Committee**  **District Facilities Committee**  **District Participatory Governance Committee**  Committees will have an opportunity to have preliminary discussions  of the following:   * Review of Roles and Expectations * Appointment of Committee Roles * Draft Creation of Goals * Review of Committee Templates   **Facilitated Discussions**  Remaining members will participate in a series of discussions on the  following topics:   * Brown Act & Roberts Rules of Order * Communication Dynamics & Working Together * Decision-Making & Gathering Feedback     *Facilitators:*  *Dr. Mary Denise Jackson, Faculty Member on Special Assignment*  *Dr. Yashica Crawford, Chief of Staff* |
| 3:35 pm – 4:45 pm | **Sub-Committee Break Out Session II**  **Member of the following Committees will meet:**  **Enrollment Management Committee**  **District Technology Committee**  **Planning and Budget Committee**  Committees will have an opportunity to have preliminary discussions  of the following:   * Review of Roles and Expectations * Appointment of Committee Roles * Draft Creation of Goals * Review of Committee Templates   **Facilitated Discussions**  Remaining members will participate in a series of discussions on the  following topics:   * Brown Act & Roberts Rules of Order * Communication Dynamics & Working Together * Decision-Making & Gathering Feedback     *Facilitators:*  *Dr. Mary Denise Jackson, Faculty Member on Special Assignment*  *Dr. Yashica Crawford, Chief of Staff* |
| 4:45 pm – 5:00 pm | **Reflections, Meeting Evaluation & Closing** |