

**ADMINISTRATIVE PROCEDURE 4240 ACADEMIC RENEWAL****I. Substandard Performance**

Academic renewal/alleviation may be granted to alleviate previously recorded, substandard performance (defined as "D," "F," or "FW" which is not reflective of a student's demonstrated ability. Academic renewal/alleviation is applicable for up to a total of 24 semester units of substandard work. The previously recorded substandard coursework will be disregarded in the computation of the grade point average.

**II. Procedures**

The following eligibility conditions are required for academic renewal:

- A. A period of one year must have elapsed since the work to be alleviated was completed.
- B. The student must have completed at least 15 lower-division semester units with at least a 2.5 GPA or higher, either in the Peralta Community College District or another regionally or nationally accredited college or university, or both, since the work to be alleviated was completed.
- A. Individual substandard grades (defined as "D," "F," or "FW" or withdrawals ("W") since the occurrence of the latest grade to be alleviated will not disqualify the student from eligibility for academic renewal so long as the GPA in the qualifying timeframe is 2.5 or higher.
- B. Courses for which grades are alleviated may be repeated in future semesters.

When course work is alleviated, the permanent academic record shall be annotated in such a manner that all work remains legible, insuring a true and complete academic history. Once a course has been academically renewed it can no longer be used for Peralta Associate Degrees, Peralta Certificates, or for transfer purposes,

Academic renewal does not guarantee that other institutions outside the Peralta Community College District will approve alleviated course work. That determination will be made by the respective transfer institution.

Students must complete, sign, and return to the college's Admissions and Records Office the **Academic Renewal/Alleviation of Substandard Academic Performance** form.

Reference:

Title 5 Section 55046

Approved by the Chancellor: April 12, 2012

Revised and approved by the Chancellor: January 17, 2014

Revised and approved by the Chancellor: June 15, 2015

Revised and approved by the Chancellor: June 17, 2017

Revised and approved by the Chancellor: March 28, 2018