

BOARD POLICY 2360 MINUTES AND RECORDING

The Chancellor shall cause minutes to be taken of all meetings of the Board. The minutes shall record all actions taken by the Board. The minutes shall be public records and shall be available to the public. If requested, the minutes shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

If the Board or the Chancellor causes any audio or video recording of a Board Meeting, the recording shall be subject to inspection by members of the public.

Persons attending an open and public meeting of the Board may, at their own expense, make a video or audio recording and may broadcast the proceedings. However, in the event that any meeting is disrupted or interrupted by the noise, illumination, or obstruction of the recording process, the person responsible shall be directed by the President of the Board to stop. Continued disruption will subject the violators to removal in accordance with Board Policy 2350.

The Chancellor shall issue an administrative procedure to detail the implementation of this policy.

Reference:

Government Code Sections 54953.5, 54953.6, 54957.5;
Education Code Section 72121(a);
Administrative Procedure 2360 Board Minutes and Records

Replaces a portion of:

Board Policy 1.10 Meetings of the Board of Trustees adopted March 4, 1965 and last revised
November 18, 2008

Approved by the Governing Board: December 6, 2011