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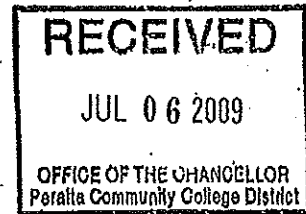
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Vice President
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Associate Vice President
LILY OWYANG

June 30, 2009

Mr. Elihu Harris
Chancellor
Peralta Community College District
333 East Eighth Street
Oakland, CA 94606



Dear Chancellor Harris:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting June 9-11, 2009, reviewed the institutional Self Study Reports for Berkeley City College, the College of Alameda, Laney College, and Merritt College as well as the visiting team reports for each college. The Commission acted on each college; and you will receive copies of those Commission action letters.

The Commission requested that I convey to you concerns regarding the district recommendations included in each action letter and numbered appropriately to correspond to the individual college's team report. These are noted below:

Recommendation: (College of Alameda only, #5) In order to meet the Standards, the team recommends that the college advance and refine the implementation of the district-wide computer information system (Standards 3C.1.a, 3C.1.c, 3C.1.d, IV.B.3.6).

Recommendation: Management Systems (Berkeley City, Laney and Merritt Colleges)

The team recommends that the district immediately resolve the functional issues associated with the implementation of the district-wide adopted software management systems for student, human resources, and financial aid administration (Standards III.C.1.a, III.C.1.c, III.C.1.d, and IV.B.3.b).

Recommendation: Financial Resources and Technology (Berkeley City, College of Alameda, Laney and Merritt Colleges)

The team recommends that the district take immediate corrective action to implement all appropriate controls and necessary MIS system modifications to achieve access to a fully integrated computer information management system, including modules for student, financial aid, human resources, and finance, in order to assure financial integrity and accountability. All corrective action and system testing should be completed within two years and the governing board should receive regular implementation progress reports until project completion (Standards III.D.1.a, III.D.1.b, and III.D.2.a).

Mr. Elihu Harris
Peralta Community College District
June 30, 2009
Page Two

Recommendation: *Board and District Administration (Berkeley City, Laney and Merritt Colleges)*

The team recommends that the district assess the overall effectiveness of its service to the college and provide clear delineation of functional responsibilities and develop clear processes for decision-making (Standard IV.B.1, IV.B.3:a,b,c,f,g).

Recommendation: *(Laney College only, #7) Governance and Consultation* The team recommends that all college leadership groups participating in district governance strive to clarify and strengthen the individual and collective understanding and adherence to appropriate consultation practices and defined decision-making processes and authority in order to meet the standard (IV.B.1.d,e).

The Commission accredits colleges, thus, the action letters direct the colleges to resolve these issues to meet the standards. However, in cases where the district or system operations and leadership play an important role in assuring institutions come into compliance with accreditation standards, it is the Commission's practice to identify the relevant issues in writing for the district Chancellor. Standard IV.B.1-3 lists those sub sections specific to the district's and board's responsibilities with respect to financial management. Internal controls and sound fiscal management are joint responsibilities at the campus and district levels (Standard IV.B.2.d; IV.3.c,d). In addition, the Commissioners expressed concern regarding recent audit findings including the financial aid audit at Berkeley City College.

The action letters detail follow-up responsibilities for each college; each must report on the status of the district recommendations regarding the management information system and financial resources and technology and resolution on the recommendation on board and district administration by March 15, 2010. Resolution of the management information system and financial resources and technology recommendations is required by March 15, 2011.

The recommendations contained in the Evaluation Team Reports represent the observations of the evaluation teams at the time of the visit. The Commission reminds you that while you may concur or disagree with any part of the teams' reports, the colleges are expected to use the reports to improve the educational programs and services of each institution.

Mr. Elihu Harris
Peralta Community College District
June 30, 2009
Page Three

On behalf of the Commission, I wish to express continuing interest in the institution's educational quality and students' success. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness and quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/tl

cc: Dr. Betty Inclan, President, Berkeley City College
Dr. George Herring, President, College of Alameda
Dr. Frank Chong, President, Laney College
Dr. Robert Adams, President, Merritt College



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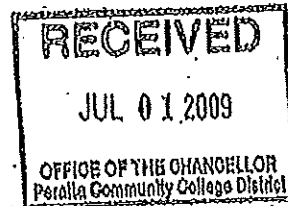
Vice President
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Vice President
GARMAN JACK POND

Associate Vice President
LILY OWYANG

June 30, 2009

Dr. Betty Inclan
President
Berkeley City College
2050 Center Street
Berkeley, CA 94704



Dear President Inclan:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting June 9-11, 2009, reviewed the institutional Self Study Report and the report of the evaluation team which visited Berkeley City College Monday, March 9-Thursday, March 12, 2009. The Commission took action to reaffirm accreditation with a requirement that the College complete two Follow-Up Reports. The first report is due by March 15, 2010 and will be followed by a visit of Commission representatives. The second report is due by March 15, 2011 and will also be followed by a visit of Commission representatives.

The Commission asks that the first Follow-Up Report be submitted by March 15, 2010. The Follow-Up Report should demonstrate the institution's resolution of Recommendation 7 and the status toward resolution of Recommendations 5 and 6 as noted below:

Recommendation 7 Board and District Administration

The team recommends that the district assess the overall effectiveness of its service to the college and provide clear delineation of functional responsibilities and develop clear processes for decision making. (Standard IV.B.1, IV.B.3.a,b,c,f,g)

Recommendation 5 Management Systems

The team recommends that the district immediately resolve the functional issues associated with the implementation of the district-wide adopted software management systems for student, human resources, and financial aid administration. (Standards III.C.1.a, III.C.1.c, III.C.1.d, and IV.B.3.b)

Recommendation 6 Financial Resources and Technology

The team recommends that the district take immediate corrective action to implement all appropriate controls and necessary MIS system modifications to achieve access to a fully integrated computer information management system, including modules for student, financial aid, human resources, and finance, in order to assure financial integrity and accountability. All corrective action and system testing should be completed within two years and the governing board should receive regular implementation progress reports until project completion. (Standards III.D.1.a, III.D.1.b, and III.D.2.a)

Dr. Betty Inolan
Berkeley City College
June 30, 2009
Page Two

The Commission asks that the second Follow-Up Report be submitted by March 15, 2011. That report will be followed by a visit of Commission representatives. The report should demonstrate resolution of the following recommendations:

Recommendation 3

Although significant progress has been made since 2003 in its library's quality and services, the team recommends that in order to improve and broaden upon the progress to date, the college develop an adequate, equitable, and sustainable library allocation for staffing and library resources. (Standards II.C.1, II.C.1.a, II.C.1.c, II.C.1.d, and II.C.2)

Recommendation 5 *Management Systems*

The team recommends that the district immediately resolve the functional issues associated with the implementation of the district-wide adopted software management systems for student, human resources, and financial aid administration. (Standards III.C.1.a, III.C.1.c, III.C.1.d, and IV.B.3.b)

Recommendation 6 *Financial Resources and Technology*

The team recommends that the district take immediate corrective action to implement all appropriate controls and necessary MIS system modifications to achieve access to a fully integrated computer information management system, including modules for student, financial aid, human resources, and finance, in order to assure financial integrity and accountability. All corrective action and system testing should be completed within two years and the governing board should receive regular implementation progress reports until project completion. (Standards III.D.1.a, III.D.1.b, and III.D.2.a)

I wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with standards or on sanction are expected to correct deficiencies within a two-year period or the Commission must take action to terminate accreditation. Berkeley City College must correct the deficiencies noted by June 2011 or the Commission will be compelled to act.

All colleges are required to file a Midterm Report in the third year after each comprehensive evaluation. Berkeley City College should submit the Midterm Report by March 15, 2012. The Midterm Report describes resolution of any team recommendations made for improvement, includes a summary of progress on College-identified plans for improvement as expressed in the Self Study Report, and forecasts where the College expects to be by the time of the next comprehensive evaluation.

Dr. Betty Inolan
Berkeley City College
June 30, 2009
Page Three

The recommendations contained in the Evaluation Team Report represent the observations of the evaluation team at the time of the visit. The Commission reminds you that while an institution may concur or disagree with any part of the report, the College is expected to use the Evaluation Team Report to improve the educational programs and services of the institution.

The College conducted a comprehensive self study as part of its evaluation. The Commission requires that the plans for improvement of the institution included in its self study efforts be used to support the continuing improvement of Berkeley City College. The next comprehensive evaluation of the College will occur during Spring 2015.

A final copy of the Evaluation Team Report is attached. Please disregard any earlier versions you may have. Additional copies may now be duplicated. The Commission requires you to give the Evaluation Team Report and this letter dissemination to your College staff and to those who were signatories of your institutional Self Study Report. This group should include campus leadership and the Board of Trustees. The Commission also requires that the Evaluation Team Report and the Self Study Report be made available to students and the public. Placing copies in the College library can accomplish this. Should you want an electronic copy of the report, please contact Commission staff.

On behalf of the Commission, I wish to express continuing interest in the institution's educational quality and students' success. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness and quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/tl

cc: ✓ Mr. Elihu Harris, Chancellor, Peralta Community College District
Ms. Dona Boatright, Accreditation Liaison Officer
Board President, Peralta Community College District
Mr. Don Warkentin, Team Chair
Evaluation Team Members



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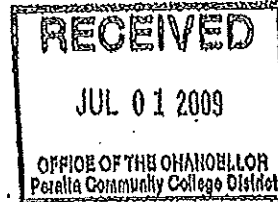
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Associate Vice President
LILY OWYANG

June 30, 2009

Dr. George Herring
President
College of Alameda
555 Ralph Appetzato Memorial Parkway
Alameda, CA 94501



Dear President Herring:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting June 9-11, 2009, reviewed the institutional Self Study Report and the report of the evaluation team which visited College of Alameda Monday, March 9-Thursday, March 12, 2009. The Commission acted to issue a Warning and to ask that College of Alameda correct the deficiencies noted. The College is required to complete two Follow-Up Reports. The first report is due by March 15, 2010 and will be followed by a visit of Commission representatives. The second report is due by March 15, 2011 and will also be followed by a visit of Commission representatives.

A Warning is issued when the Commission finds that an institution has pursued a course of action which deviates from the Commission's eligibility criteria, standards of accreditation, or policy to an extent that raises a concern regarding the ability of the institution to meet accreditation standards. The accredited status of the institution continues during the warning period. However, the institution's accreditation will not be reaffirmed until the conditions which warranted the warning are resolved. The Warning is issued for the institution's failure to comply with recommendations from the previous evaluation team as reflected in 2009 Recommendations 1 and 4 below.

The Follow-Up Report of March 15, 2010 should demonstrate the institution's resolution of the recommendations noted below:

Recommendation 1:

In order to meet standards and building upon the considerable progress made in developing a systematic, integrated district-wide planning process, the team recommends that the college move forward in implementing its own comprehensive and integrated strategic planning process that is tied to the college's mission, values, goals, and priorities and includes the evaluation and refinement of key processes to improve student learning and promote institutional effectiveness (Standards 1A.4, 1B.2, 1B.3, 1B.4, 1B.6, 1B.7, 2A.1.a, 2A.2.f, 2B.4, 2C.2, 3A.6, 3B.1.a, 3B.2.a, 3B.2.b, 3C.1.c, 3C.2, 3D.1, 3D.3, 4A.1, 4A.2, 4A.5, 4B.2, 4B.2.b).

Dr. George Herring
College of Alameda
June 30 2009
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Recommendation 2:

In order to meet the Standards, the team recommends that systems to support internal campus communication, as well as college-district communication, be improved to support the optimal functioning of the college in promoting student learning (Standards 1B.1, 1B.2, 1B.4, 1B.5, 1B.7, 2A.2.a, 2A.2.b, 2A.2.f, 2B.4, 2C.2, 3A.6, 3B.2.b, 3C.2, 3D.1.a, 3D.1.d, 3D.3, 4A.1, 4A.2, 4A.2.a, 4A.3, 4A.5, 4B.2, 4B.2.b, 4B.2.e, 4B.3, 4B.3.f).

Recommendation 3:

In order to meet the Commission's 2012 deadline, the college must accelerate its progress in developing and assessing course-level and program-level student learning outcomes and using assessment data for improvement. Further, in order to meet the Standards, the college must also ensure compliance with its program review and unit planning processes and accelerate its progress toward creating a data-driven environment in which continuous assessment is used as a vehicle for institutional improvement (Standards 2A.1, 2A.1.a, 2A.1.c, 2A.2.a, 2A.2.b, 2A.2.e, 2A.2.f, 2B.4).

Recommendation 4:

In order to meet the Standard, and consistent with the recommendation of the 2003 visiting team, the team recommends that the college devote the time and resources needed to complete regular, systematic evaluations for classified professionals, full-time contract faculty, and part-time faculty (Standard 3A.2).

This Follow-Up Report of March 15, 2010 should also address the status of the recommendations noted below:

Recommendation 5:

In order to meet the Standards, the team recommends that the college advance and refine the implementation of the district-wide computer information system (Standards 3C.1.a, 3C.1.c, 3C.1.d, 4B.3.6).

Recommendation 7:

The team recommends that the district take immediate corrective action to implement all necessary system modifications to achieve access to a fully integrated computer information management system, including modules for student, financial aid, human resources, and finance. All corrective action and system testing should be completed within two years and the governing board should receive regular implementation progress reports until project completion (Standards 3D.1.a, 3D.1.b, and 3D.2.a).

Dr. George Herring
College of Alameda
June 30 2009
Page Three

The second Follow-Up Report, which will also be followed by a visit of Commission representatives, is due by March 15, 2011 on the resolution of the following recommendations:

Recommendation 5:

In order to meet the Standards, the team recommends that the college advance and refine the implementation of the district-wide computer information system (Standards 3C.1.a, 3C.1.c, 3C.1.d, 4B.3.6).

Recommendation 7:

The team recommends that the district take immediate corrective action to implement all necessary system modifications to achieve access to a fully integrated computer information management system, including modules for student, financial aid, human resources, and finance. All corrective action and system testing should be completed within two years and the governing board should receive regular implementation progress reports until project completion (Standards 3D.1.a, 3D.1.b, and 3D.2.a).

I wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with standards or on sanction are expected to correct deficiencies within a two-year period or the Commission must take action to terminate accreditation. College of Alameda must correct the deficiencies noted by June 2011 or the Commission will be compelled to act.

All colleges are required to file a Midterm Report in the third year after each comprehensive evaluation. College of Alameda should submit the Midterm Report by March 15, 2012. The Midterm Report describes resolution of any team recommendations made for improvement, includes a summary of progress on college-identified plans for improvement as expressed in the Self Study Report, and forecasts where the College expects to be by the time of the next comprehensive evaluation.

The recommendations contained in the Evaluation Team Report represent the observations of the evaluation team at the time of the visit. The Commission reminds you that while an institution may concur or disagree with any part of the report, the College is expected to use the Evaluation Team Report to improve the educational programs and services of the institution.

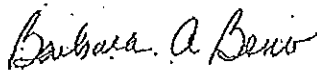
The College conducted a comprehensive self study as part of its evaluation. The Commission requires that the plans for improvement of the institution included in its self study efforts be used to support the continuing improvement of College of Alameda. The next comprehensive evaluation of the College will occur during Spring 2015.

Dr. George Herring
College of Alameda
June 30 2009
Page Four

A final copy of the Evaluation Team Report is attached. Please disregard any earlier versions you may have. Additional copies may now be duplicated. The Commission requires you to give the Evaluation Team Report and this letter dissemination to your College staff and to those who were signatories of your institutional Self Study Report. This group should include campus leadership and the Board of Trustees. The Commission also requires that the Evaluation Team Report and the Self Study Report be made available to students and the public. Placing copies in the College library can accomplish this. Should you want an electronic copy of the report, please contact Commission staff.

On behalf of the Commission, I wish to express continuing interest in the institution's educational quality and students' success. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness and quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/tl

cc: ✓ Mr. Blihu Harris, Chancellor, Peralta Community College District
Dr. Jannett Jackson, Accreditation Liaison Officer
Board President, Peralta Community College District
Dr. Terrence J. Burgess, Team Chair
Evaluation Team Members



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Associate Vice President
LILY OWYANG

June 30, 2009

Dr. Frank Chong
President
Laney College
900 Fallon Street
Oakland, CA 94607

Dear President Chong:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting June 9 – 11, 2009, reviewed the institutional Self Study Report, the report of the evaluation team which visited Laney College Monday, March 9 – Thursday, March 12, 2009, and information presented by college and district representatives. The Commission took action to reaffirm accreditation, with a requirement that the College complete two Follow-Up Reports. The first report is due by March 15, 2010 and will be followed by a visit of Commission representatives. The second report is due by March 15, 2011 and will also be followed by a visit of Commission representatives.

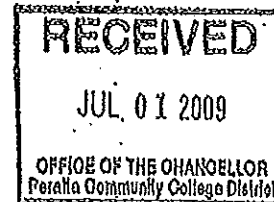
The Commission asks that the first Follow-Up Report be submitted by March 15, 2010. That report should focus on the institution's resolution of Recommendation 6 below and status toward resolution of Recommendations 3 and 5 as noted below:

Recommendation 6. Board and District Administration

The team recommends that the district assess the overall effectiveness of its service to the college and provide clear delineation of functional responsibilities and develop clear processes for decision making (IV.B.1, IV.B.3.a,b,c,f,g).

Recommendation 3. Management Systems

The team recommends that the district immediately resolve the functional issues associated with the implementation of the districtwide adopted software management information systems for student, human resources, and financial aid administration (III.C.1.a, III.C.1.c, III.C.1.d, IV.B.3.b).



Dr. Frank Chong
Laney College
June 30, 2009
Page Two

Recommendation 5. *Financial Accountability and Controls*

The team recommends that the district take immediate corrective action to implement all appropriate controls and necessary MIS system modifications to achieve access to a fully integrated computer information management system, including modules for student, financial aid, human resources, and finance, in order to assure financial integrity and accountability. All corrective action and system testing should be completed within two years and the governing board should receive regular implementation progress reports until project completion (III.D.1.a-b, III.D.2.a).

This first report should also address the Commission's concern regarding the College's mission statement which should be revised to include the intended population and the college's commitment to student learning as expressed in Standards I.A, I.A.1 and I.A.4. In addition, the report should address the Commission's concern that the college accelerates the assessment and analysis of the data from Student Services as expressed in Standards II.B.1 and II.B.4.

The second Follow-Up Report is due by March 15, 2011 and will be followed by a visit of Commission representatives. That report should demonstrate resolution of the recommendations noted below:

Recommendation 3. *Management Systems*

The team recommends that the district immediately resolve the functional issues associated with the implementation of the districtwide adopted software management information systems for student, human resources, and financial aid administration (II.B.1, III.C.1.a, IV.B.3.b).

Recommendation 5. *Financial Accountability and Controls*

The team recommends that the district take immediate corrective action to implement all appropriate controls and necessary MIS system modifications to achieve access to a fully integrated computer information management system, including modules for student, financial aid, human resources, and finance, in order to assure financial integrity and accountability. All corrective action and system testing should be completed within two years and the governing board should receive regular implementation progress reports until project completion (III.D.1.a-b, III.D.2.a).

I wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with standards or on sanction are expected to correct deficiencies within a two-year period or the Commission must take action to terminate accreditation. Laney College must correct the deficiencies noted by June 2011 or the Commission will be compelled to act.

Dr. Frank Chong
Laney College
June 30, 2009
Page Three

All colleges are required to file a Midterm Report in the third year after each comprehensive evaluation. Laney College should submit the Midterm Report by March 15, 2012. The Midterm Report describes resolution of any team recommendations made for improvement, includes a summary of progress on College-identified plans for improvement as expressed in the Self Study Report, and forecasts where the College expects to be by the time of the next comprehensive evaluation.

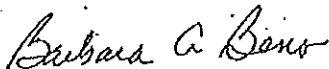
The recommendations contained in the Evaluation Team Report represent the observations of the evaluation team at the time of the visit. The Commission reminds you that while an institution may concur or disagree with any part of the report, the College is expected to use the Evaluation Team Report to improve the educational programs and services of the institution.

The College conducted a comprehensive self study as part of its evaluation. The Commission requires that the plans for improvement of the institution included in its self study efforts be used to support the continuing improvement of Laney College. The next comprehensive evaluation of the College will occur during Spring 2015.

A final copy of the Evaluation Team Report is attached. Please disregard any earlier versions you may have. Additional copies may now be duplicated. The Commission requires you to give the Evaluation Team Report and this letter dissemination to your College staff and to those who were signatories of your institutional Self Study Report. This group should include campus leadership and the Board of Trustees. The Commission also requires that the Evaluation Team Report and the Self Study Report be made available to students and the public. Placing copies in the College library can accomplish this. Should you want an electronic copy of the report, please contact Commission staff.

On behalf of the Commission, I wish to express continuing interest in the institution's educational quality and students' success. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness and quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/1

cc: ✓ Mr. Eliku Harris, Chancellor, Peralta Community College District
Dr. Elnora Webb, Accreditation Liaison Officer
Board President, Peralta Community College District
Ms. Sandra V. Serrano, Team Chair
Evaluation Team Members



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Associate Vice President
ILLY OWYANG

June 30, 2009

Corrected Letter

Dr. Robert Adams
President
Merritt College
12500 Campus Drive
Oakland, CA 94619

Dear President Adams:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting June 9-11, 2009, reviewed the institutional Self Study Report and the report of the evaluation team which visited Merritt College Monday, March 9-Thursday, March 12, 2009. The Commission acted to issue a Warning and to ask that Merritt College correct the deficiencies noted. The College is required to complete two Follow-Up Reports. The first report is due by March 15, 2010. That report will be followed by a visit of Commission representatives. The second report, due by March 15, 2011 will also be followed by a visit.

A Warning is issued when the Commission finds that an institution has pursued a course of action which deviates from the Commission's eligibility criteria, standards of accreditation, or policies to an extent that raises a concern regarding the ability of the institution to meet accreditation standards. The accredited status of the institution continues during the warning period. However, the institution's accreditation will not be reaffirmed until the conditions which warranted the warning are resolved. The Warning is based on Recommendations 2 and 4 as described below. Please note that Recommendation 4 was originally noted by the 2003 evaluation team.

The Follow-Up Report of March 15, 2010 should demonstrate the institution's resolution of Recommendations 2, 4, and 8 and provide the Commission with the status toward resolution of Recommendations 6 and 7 as noted below.

Recommendation 2: Program Review

The team recommends that the college further refine its program review, planning, and resource allocation processes so that they are more clearly based on an analysis of quality, effectiveness, and student learning. Furthermore, the college must develop a systematic means to evaluate those processes and assess whether its plans actually lead to improvements in programs and services (I.B.3, I.B.6, I.B.7).

Dr. Robert Adams
Merritt College
June 30, 2009
Page Two

Recommendation 4: *Performance Evaluations*

In order to increase effectiveness, the team recommends that the college develop a plan to complete all outstanding performance evaluations expeditiously. This was also a recommendation of the 2003 visiting team (III.A.1b).

Recommendation 8: *Board and District Administration*

The team recommends that district assess the overall effectiveness of its service to the college and provide clear delineation of functional responsibilities and develop clear processes for decision making (IV.B.1, IV.B.3.a,b,c,f,g).

Recommendation 6: *Management Systems*

The team recommends that the district immediately resolve the functional issues associated with the implementation of the districtwide-adopted software management systems for student, human resources, and financial aid administration (III.C.1a, III.C.1.c, III.C.1.d, IV.B.3b).

Recommendation 7: *Financial Resources and Technology*

The team recommends that the district take immediate corrective action to implement all appropriate controls and necessary MIS system modifications to achieve access to a fully integrated computer information management system, including modules for student, financial aid, human resources, and finance, in order to assure financial integrity and accountability. All corrective action and system testing should be completed within two years and the governing board should receive regular implementation progress reports until project completion (III.D.1.a, III.D.1.b, III.D.2.a).

The Follow-Up Report of March 2011 should demonstrate resolution of the recommendations as noted below:

Recommendation 6: *Management Systems*

The team recommends that the district immediately resolve the functional issues associated with the implementation of the districtwide-adopted software management systems for student, human resources, and financial aid administration (II.B.1, III.C.1a, IV.B.3b).

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Recommendation 7: *Financial Resources and Technology*

The team recommends that the district take immediate corrective action to implement all appropriate controls and necessary MIS system modifications to achieve access to a fully integrated computer information management system, including modules for student, financial aid, human resources, and finance, in order to assure financial integrity and accountability. All corrective action and system testing should be completed within two years and the governing board should receive regular implementation progress reports until project completion (III.C.1, III.D.1a, III.D.2).

I wish to inform you that under U.S. Department of Education regulations, institutions out of compliance with standards or on sanction are expected to correct deficiencies within a two-year period or the Commission must take action to terminate accreditation. Merritt College must correct the deficiencies noted by June 2011 or the Commission will be compelled to act.

All colleges are required to file a Midterm Report in the third year after each comprehensive evaluation. Merritt College should submit the Midterm Report by March 15, 2012. The Midterm Report describes resolution of any team recommendations made for improvement, includes a summary of progress on College-identified plans for improvement as expressed in the Self Study Report, and forecasts where the College expects to be by the time of the next comprehensive evaluation.

The recommendations contained in the Evaluation Team Report represent the observations of the evaluation team at the time of the visit. The Commission reminds you that while an institution may concur or disagree with any part of the report, the College is expected to use the Evaluation Team Report to improve the educational programs and services of the institution.

The College conducted a comprehensive self study as part of its evaluation. The Commission requires that the plans for improvement of the institution included in its self study efforts be used to support the continuing improvement of Merritt College. The next comprehensive evaluation of the College will occur during Spring 2015.

A final copy of the Evaluation Team Report is attached. Please disregard any earlier versions you may have. Additional copies may now be duplicated. The Commission requires you to give the Evaluation Team Report and this letter dissemination to your College staff and to those who were signatories of your institutional Self Study Report. This group should include campus leadership and the Board of Trustees. The Commission also requires that the Evaluation Team Report and the Self Study Report be made available to students and the public. Placing copies in the College library can accomplish this. Should you want an electronic copy of the report, please contact Commission staff.

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On behalf of the Commission, I wish to express continuing interest in the institution's educational quality and students' success. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness and quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/tl

cc: Mr. Elihu Harris, Chancellor, Peralta Community College District
Dr. Linda Berry-Camara, Accreditation Liaison Officer
Board President, Peralta Community College District
Mr. Michael Claire, Team Chair
Evaluation Team Members