

May Revise Task Force Meeting Notes for July 1, 2020

In Attendance:

PBC Members:

Carla Walter, Vice Chancellor Finance & Admin., Co-Chair

Jamille Teer, SEIU Representative

Adil Ahmed, Executive Fiscal Director

Donald Moore, DAS President

Thomas Renbarger, Academic Senate President

Victoria Menzies, Business Director, Merritt

Andrea Stokes, Capital Outlay Coordinator

Richard Ferreira, Executive Assistant, Finance (Minutes)

Absent:

David Johnson, Interim President, Merritt College

Jennifer Shanoski, PFT President

Scott Barringer, Local 39 Representative

Kawanna S. Rollins, Classified Senate President

De Doan, Institutional Research Designee

I. STANDING ITEMS

1. Called to order: 9:35 am
2. Adoption of the Agenda for July 1, 2020
3. Approval of Notes with changes.

II. DISCUSSION/APPROVAL

1. Review Notes from the last meeting

Victoria Menzies wants to be on this task force.

VC Walter added her to the team's site information.

“Minutes” changed to the term “Notes” since this is a task force.

2. Discuss the Tentative Budget

The goal of this meeting is to discuss the tentative budget, based on the Governor’s signed budget. We have our next meetings scheduled for July 15, August 5 and August 19 but, given where we are with the budgetary changes, we may revise those dates.

Our charge was to review budget scenarios to make a recommendation to PBC based on the FY 2020/21 budget assumptions, and to identify areas of possible shortfalls.

The 2020/21 Governor's Budget assumptions were discussed. There is no reduction in funding but rather, a deferral of revenues.

VC Walter suggested a conversation to review the Governor's Budget at the college's with the presidents and business directors.

The tentative budget has to be approved by the board by August 1st per the State Chancellor's Executive Order, 2020/06, and PCCD Board Resolution adopted June 30, 2020 . Finance must submit the Tentative Budget on BoardDocs by July 9th.

July 15 we receive tax receipts information from the county.

Middle of August, receive the August Revised Budget from the Governor. The final budget has to go before the board for adoption before October 31st .

Task force is to reconvene on July 8th to review the Tentative Budget based on the Governor's signed budget of June 30, 2020.

Donald Moore mentioned there were statements being presented at the board meeting, and now there are rumors about them. Specifically, he asked if the rumors about the increases and decreases in the tentative budget and staffing were true. Members of the committee indicated the rumors weren't true, that the district office staffing had not increased while faculty staffing had also not decreased.

3. Next Steps

Change the calendared meetings to reflect the work that we need to do in the timeline.

Meet on July 8th (2 hours).

Meeting again on Thursday, July 23rd at 10:00 am (2 hours). Set up the next meetings.

III. NEXT MEETING

Updated Scheduled Meetings:

1. Wednesday, July 8, 2020 TBD (2 hours)
2. Wednesday, July 23, 2020 at 10:00 am (2 hours)
3. Previous scheduled meetings are now to be reconsidered at the July 23, 2020 meeting and if needed:
 - a. Wednesday, August 5, 2020 at 9:30 am (TBD)
 - b. Wednesday, August 19, 2020 at 9:30 am (TBD)

IV. ADJOURNMENT

Meeting was adjourned at 10:32 am.