



**Peralta Community College District  
Planning & Budgeting Committee Minutes (PBC Committee)**

*January 24, 2020 9:30 am to 11:30 am  
Meeting Location: DGS Conference Room 1*

*Chair: (Vacant), VC Finance & Administration  
Co-Chair: Fred Bourgoin, Senate President*

**PBC Membership**

*Vacant, VC Fin. & Admin., PBC Chair/Presiding	Tim Karas, College of Alameda President
Fred Bourgoin, Senate President, Co-Chair	Tina Vasconcellos, Vice President of Student Services
Donald Moore, DAS President	Joyce Wang, BCC, Student Representative
Thomas Renbarger, Senate President	De Doan, Institutional Research Designee
Jennifer Shanoski, President PFT	Kawanna S. Rollins, Classified Senate Representative
Scott Barringer, Local 39 Representative	David Johnson, Interim President, Merritt College
Jamille Teer, SEIU Representative	
Adil Ahmed, Budget Director	Richard Ferreira, Executive Assistant, Finance & Admin., (non-voting)

**Total Number of Members is 14. Amount Needed for Quorum is 8**

<p><b>In Attendance</b></p> <p><b>Present:</b>          Fred Bourgoin, Senate President, Co-Chair          Donald Moore, DAS President          Jennifer Shanoski, President PFT          Scott Barringer, Local 39 Representative          Jamille Teer, SEIU Representative          Adil Ahmed, Budget Director          Tim Karas, College of Alameda President          Tina Vasconcellos, Vice President of Student Services          David Johnson, Interim President, Merritt College</p> <p><b>Absent:</b>          Thomas Renbarger, Senate President          Joyce Wang, BCC, Student Representative          De Doan, Institutional Research Designee          Kawanna S. Rollins, Classified Senate Representative          Richard Ferreira, Executive Assistant, Finance &amp; Admin., Note taker</p>	<p><b>Guests:</b>          Amina Omer, Finance Department, Note taker          Victoria Menzies, Business Director, Merrit          Shirley Slaughter, Business Director, BCC          Chanelle Whittaker, Vice Chancellor of HR &amp; ER          Chungwai Chum, Business Director, COA</p>
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<b>Agenda Item</b>	<b>Committee Goal</b>	<b>Strategic Plan Goal</b>	<b>Outcome</b>	<b>Action Items</b>	<b>Follow Up on Action Items</b>
<b>I. Standing Items</b>					
A. Call to Order			The meeting began at 9:30 am. Per the Co-Chair the quorum was met.		
B. Adoption of the Agenda			There was no agenda provided prior to the meeting and no adoption of the agenda.		
C. Approval of Minutes from the last meeting			There was no discussion of minutes from the meeting. It will be addressed at the next meeting.		
D. Report of Action Taken			There was no report of action taken.		
E. Public Comments			There was no public comment.		

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<b>II. Carried-Over and New Items</b>	<b>Committee Goal</b>	<b>Strategic Plan Goal</b>	<b>Outcome</b>	<b>Action Items</b>	<b>Follow Up on Action Items</b>
<b>A. BAM Task Force</b>	Update on work of the task force	D.3 — Institutional Effectiveness	Co-Chair Bourgoin provided an update from the last PBC/PGC Joint Meeting which he stated the Chancellor requested a composition of the BAM Task Force that both committees approved. Unfortunately, she will not be going forward with the recommendation because the bargaining units should not be a part of the Task Force.		
<b>B. Call for Agenda Items</b>	Setting of goals	D.3 — Institutional Effectiveness	<ol style="list-style-type: none"> <li>1- BAM continue the work with a renewed charge and direction.</li> <li>2- Get clarification of BAM make up at the next PGC meeting.</li> <li>3- Have the Budget Assumptions in writing before the next meeting.</li> <li>4- Short presentation on the audit findings &amp; how it affected our budget.</li> </ol>		
<b>III. Next meeting</b>			Announcement made that the next meeting will be a PBC Meeting on February 24, 2020 from 9:30 am to 11:30 am.		
<b>IV. Adjournment</b>			Meeting ended at 9:39 am.		