



December 11, 2020 9:00 am to 11:00 am
Meeting Location: Zoom Video Conference ID: 769-987-656

Co-Chair: Adil Ahmed, Interim Vice Chancellor for Finance & Admin.
Co-Chair: Thomas Renbarger, Academic Senate President

PBC Membership

Adil Ahmed, Co-Chair, Interim Vice Chancellor of Finance & Admin.	Dr. Nathaniel Jones, III, President, College of Alameda
Thomas Renbarger, Co-Chair, Merritt Academic Senate President	Tina Vasconcellos, Vice President of Student Services, COA
Donald Moore, DAS President	Aurelie Sciaroni, Student Representative
Matthew Freeman, Faculty, BCC	Helen Ku, Institutional Research Designee
Jennifer Shanoski, PFT President	(Vacant), Classified Senate President
Scott Barringer, Local 39 Representative	David M. Johnson, President, Merritt College
Kawanna S. Rollins, SEIU Representative	
(Vacant), Budget Director	Richard Ferreira, Executive Assistant, District, Note taker

Total Number of Members is 14. Quorum is 8.

<p>In Attendance: Adil Ahmed, Co-Chair, Interim Vice Chancellor of Finance & Admin. Thomas Renbarger, Co-Chair, Merritt Academic Senate President Donald Moore, DAS President Matthew Freeman, Faculty, BCC Jennifer Shanoski, PFT President Scott Barringer, Local 39 Representative Dr. Nathaniel Jones, III, President, College of Alameda Helen Ku, Institutional Research Designee Kawanna S. Rollins, SEIU Representative David M. Johnson, President, Merritt College Don Miller, Vice President of Instruction, COA (Proxy for T. V.) Richard Ferreira, Executive Assistant, District, Note taker</p> <p>Absent: Tina Vasconcellos, Vice President of Student Services, COA Aurelie Sciaroni, Student Representative</p>	<p>Guests: Fareha Bakre, Principal Budget & Finance Analyst, District Derek Pinto, Vice President of Administrative Services, Laney Jamille Teer, Vice President SEIU 1021 Peralta Chapter Joseph J. Bielanski, Jr., DAS Representative Mark Johnson, Exec. Dir., Marketing, Comm. & Public Relations Lowell Bennett, Faculty, Merritt Lynne Williams, EOPS Coordinator, Laney Chungwai Chum, Business Director, COA Siri Brown, Vice Chancellor, Academic Affairs & Student Success C.M. Brahmhatt, Consultant, Cambridge West Partnership</p>
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Agenda Item	Committee Goal	Strategic Plan Goal	Outcome	Action Items	Follow Up on Action Items
I. Standing Items					
A. Call to Order			The meeting was called to order at 9:04 am and quorum was met.		
B. Adoption of the Agenda			Motion and seconded to accept the Agenda with item number changed and update of College of Alameda President. Motion approved unanimously.		
C. Approval of Minutes			Motion and seconded to accept the Minutes from November 20, 2020 meeting with changes regarding comments from C.M. Motion approved unanimously.		
D. Report of Action Taken			BAM Taskforce did meet and future meetings were set up. A draft copy of the BAM Taskforce notes was sent out today, December 11, 2020 to BAM Taskforce members.		
E. Public Comments			There were no public comments to report.		



II. Carried-Over and New Items	Committee Goal	Strategic Plan Goal	Outcome	Action Items	Follow Up on Action Items
<p>A. PBC Committee Membership</p>		<p>E.3 — Fiscal Oversight</p>	<p>(Vacant), Classified Senate President Terence Fisher is the Classified Senate President and Co-Chair Renbarger will reach out for an appointment to the PBC membership vacant position.</p> <p>(Vacant), Budget Director We anticipate to know more about the Budget Director by January 5, 2021 pending Board approval and plan to have someone in that position soon.</p> <p>Changes in Membership Dr. Nathaniel Jones, III, President of College of Alameda is joining the PBC. He was introduced and welcomed. Thank you for your commitment to the Peralta community.</p>		
<p>B. BAM Model and SCFF</p>		<p>E.3 — Fiscal Oversight</p>	<p>As noted in the Report of Action Taken, the BAM Taskforce met for the first time on Friday, December 4, 2020 and set up a schedule for future meetings and an overall strategy.</p> <p>C.M. Brahmbhatt, Consultant, Cambridge West Partnership was asked to provide clarification of BAM model being included in the SCFF.</p> <p>There are quite a few members on the PBC and the BAM Taskforce. The BAM Taskforce will have two (2) meetings a month with it being the 2nd and 4th Thursdays.</p>		



		<p>First, it was agreed that the BAM Taskforce would review the current BAM model to determine how it worked or didn't work for the Peralta District. We will learn to see how the revenues were distributed.</p> <p>In general, community colleges do not complete a reconciliation so he recommends reviewing back actual data and the Adopted Budgets from the last five (5) years. For example, to compare budgeted to actual salaries. Determine if there was a pattern and plan to do better.</p> <p>Second, was setting the goals for the new allocation model. Determine what it is we are attempting to accomplish in the new allocation model and how to achieve the goals.</p> <p>Then the BAM Taskforce may propose how we may achieve the goals. This is something known as the evaluation process. At this time, we are basically coming up with a time line that we will use to provide the assumptions.</p> <p>There were concerns brought up regarding what happened to the budget and understanding what the underlying budgetary assumptions were being used in developing the budget. Also, what critical/erroneous assumptions that were made or that did not align with reality used to generate the budget.</p> <p>It was asked of the committee to focus more on learning how to improve in the future and not get bogged down in terms of what happened in the past.</p> <p>It was noted that anyone may go to the Adopted Budget book because our revenues are based on assumptions and the information coming from the state.</p>		
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		<p>The reality is Peralta has been surviving on cost savings from salaries and benefits for much of the last three (3) years. The budgeted revenue numbers are matching the actual number very well.</p> <p>Third, was basically how are going to conduct the meetings respectfully and how to pull together as a district and colleges. C.M. Brahmbhatt said he will make some recommendations on meeting etiquette and on how to propose opposite viewpoints because every member is adding value. He recommends meetings to be open for people to bring their concerns to the table.</p> <p>Fourth, that the BAM Taskforce will have sufficient time for healthy conversations. These are the proposed goals for FY 2020-21.</p> <p>In regards to the SCFF, there are two parts to it. First, the budget change proposal is where the governor will unveil his budget for FY 2021-22 somewhere around January 10th or 12th. Also, the Budget Workshop is established for January 20th for next year’s governor’s budget.</p> <p>At that time, we will know more if the will be any changes to the SCFF moving forward or not. From FY 2018-19 to today FY 2020-21 there are significant changes. Beginning in FY 2020-21 it became a three (3) year average.</p> <p>Second, changes to access dollars that are coming to the colleges are 20% of the budget. Those changes were made. The state allowed additional time to make corrective measure in order for the submission. Before it was due in October.</p>		
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			<p>That being said, there will be a significant change for FY 2021-22 because all the students who were participating in student success enrollment. And we know the FY 2020-21 enrollment numbers will not be as healthy as what was seen in FY 2019-20. So we wait to see if there will be some relief or not from the state.</p> <p>A third item should be noted that the governor provided relief because of the pandemic. So regardless of how difficult our enrollment and FTES was for the current years we can still use the FY 2019-20 for the FY 2020-21 and for the three (3) year rolling average. This was very beneficial for many districts.</p> <p>It is important that the Department of Finance and Chancellor’s Office fully understand that there is a lot of challenges for the district in order to meet their enrollment projection for FY 2020-21 and going forward into FY 2021-22. These changes are being monitored very carefully now.</p> <p>There is something called stabilization mechanics built in which means we will get paid last year’s revenue or get paid for FY 2017-18 plus COLA for FY 2018-19, 2019-20, 2020-21. The mechanics will slip away from year-to-year which means that some of our revenue stream can be somewhat hampered. Vice Chancellor Ahmed will most likely provide a side by side comparison.</p> <p>There was communication from the state about using the P-1. There was a deadline and there is a secondary deadline and it would be a benefit to apply for it if enrollment remains healthy.</p>		
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