

**PERALTA COMMUNITY COLLEGE DISTRICT  
Planning and Budgeting Council (PBC)**

**MINUTES  
November 20, 2017  
District Board Room**

**Membership**

*Christine Williams, Vice Chancellor of Finance and Administration (PBC Chair/Presiding)*

*Daniel Lawson, Co-Chair,*

*Cleavon Smith, DAS President*

*Donald Moore, Senate President*

*Daniel Lawson, Senate President*

*Jennifer Shanoski, President PFT*

*Tim Brice, Local 39 representative*

*Hayat Guessom, SEIU representative*

*Yashica Crawford, Chief of Staff*

*Rowena Tomaneng, BCC President*

*Tammeil Gilkerson, Laney College President*

*Jason Cifra, BCC Vice President of Student Services*

*Michael Grey, Student Representative*

*Jason Cole, Director of Institutional Research*

*Shuntel Owens Roger, Classified Senate Representative*

*(14 members total—Quorum is 8)*

*Richard Ferreira, Executive Assistant, Finance and Administration, PBC note taker (non-voting)*

*Advisory: Annette Dambrosio, District Accreditation Consultant (non-voting)*

## **PBC Attendance**

### **Present:**

Donald Moore, Senate President  
Jennifer Shanoski, President PFT  
Tim Brice, Local 39 Representative  
Yashica Crawford, Chief of Staff  
Rowena Tomaneng, BCC President  
Jason Cole, Director of Institutional Research  
Shuntel Owens Rogers, Classified Senate Representative – (Present called in)  
Richard Ferreira, PBC note taker (non-voting)  
Annette Dambrosio, Consultant for District Accreditation –advisory (non-voting)

### **Absent:**

Michael Grey, Student Representative  
Christine Williams, Vice Chancellor of Finance and Administration (PBC Chair/Presiding)  
Jason Cifra, BCC Vice President of Student Services  
Daniel Lawson, Senate President  
Hayat Guessom, SEIU Representative  
Tammeil Gilkerson, Laney College President  
Cleavon Smith, DAS President

### **Guests:**

Luther Aaberge, Budget Director  
Marybeth Benvenuti, Business Director, College of Alameda

Agenda Item	Committee Goal	Strategic Plan	Outcome/Action
Call to Order: Yashica Crawford			Meeting was called to order at 1:16 pm
I. Adoption of the Agenda			Motion to informally adopt the Agenda. The committee did not meet quorum with seven (7) members in attendance and quorum is eight (8). Agenda approved unanimously.
II. Approval of Minutes September 22, 2017			Review to be added to next meeting. 1. Remove Annette Dambrosio from absent. Attendance for committee members. 2. C. paragraph 2, "We expect to receive a formal letter January/February". 3. Remove "Request to have the ACCJC report." Motion to have updated minutes presented at the next PBC meeting.
III. Public Comment			No public comments.
IV. Chancellor's Report and Dialogue			No Chancellor's report given.
V. Standing Committee Reports a. Workforce Development & Continuing Education b. DFC c. DTC d. Other			No Standing Reports given.

<p><b>CARRY OVER AND NEW ITEMS</b></p> <p>a. Resolutions from the Laney College Budget Advisory Committee</p>			<p>Information provided by Donald Moore regarding two resolutions. Discussion was held. Two items will be placed in the agenda for the next meeting on December 15, 2017.</p>
<p>b. 2017-18 Planning and Budgeting Calendar Reconstitute Resource Allocation Taskforce for Classified Staffing (RATF-CS)</p>			<p>Luther Aaberge discussed the provided Planning and Budgeting Calendars provided. The Ad Hoc committee was to be presented. BAM would need to be a separate issue. BAM members Ad Hoc presented to include the membership.</p>
<p>c. District Accreditation update</p>			<p>To be discussed at the next meeting.</p>
<p>d. Update on the newly created Ad Hoc Committee for District Budget, to include BAM</p>			<p>Yashica Crawford provided the Ad Hoc Committee Discussion Template November 20, 2017. To be placed on the December 15, 2017 agenda. Not able to move forward with requests. To be discussed at the next meeting.</p>
<p>e. Review of 2016-2017 Budget Actuals</p>			<p>To be discussed at the next meeting.</p>
<p>f. Presentation on the new Project Management Office in IT</p> <p>1. The planning and budgeting integrated calendar</p>			<p>Presentation by Chimoa and handout on proposal of Project Management Office in IT.</p>
<p>g. Review of PBC goals for 2017-2018</p>			<p>To be discussed at the next meeting.</p>

h. 2017 WDCE Noncredit Taskforce Retreat			Debra Jones provided information handout on Social Justice and Workforce. Re-imagining Diversity, Inclusion and Ethics. Wished everyone Happy Holidays on the committee.
i. Integrated Planning and Budget Development Calendar			PBIM Calendar Original calendar since Director Aaberge. One document that shows from the Finance side. Possible replacement of the old calendar. Annette volunteered to review calendars to ensure all are on one calendar. Jennifer discussed either Cleavon or Jennifer be included. Discussed a review of the actuals. Jason Cole, Annette, Jennifer, Cleavon and Shuntel volunteered.
III. Adjournment			Meeting adjourned at 3:03 pm.
IV. Next Meeting			Next meeting is December 15, 2017 from 9:00 am to 11:00 am.

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