

BOARD AGENDA ITEM ATTACHMENT A

**INDEPENDENT CONSULTANT AGREEMENT FOR SPECIAL SERVICES FOR
DEEP CLEANING AT ALL PERALTA COMMUNITY COLLEGE DISTRICT SITES**

This Independent Consultant Agreement for Professional/Special Services ("Agreement") is made and entered into as of the 24TH day of March 2020, by and between the Peralta Community College District, ("District") and Ray and Associates Cleaning System ("Consultant"), (together, "Parties").

WHEREAS, Government Code section 53060, authorizes the District to contract with and employ any person(s) for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District duly determined that it needs some or all of the services (collectively, "Services") to be provided pursuant to this Agreement; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the architectural services required by the District, and those services are needed on a limited basis.

NOW, THEREFORE, the Parties agree as follows:

1. **Services.** Consultant shall provide Deep Cleaning services as further described in **Exhibit "A,"** attached hereto and incorporated herein by this reference ("Services").
2. **Term.** Consultant shall commence providing services under this Agreement on March 30, 2020 and will diligently perform as required and complete performance by April 29, 2020, unless this Agreement is terminated and/or otherwise cancelled prior to that time.
3. **Submittal of Documents.** Consultant shall not commence the Services under this Agreement until Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

<u> X </u>	Signed Agreement
<u> X </u>	Workers' Compensation Certification
<u> X </u>	Insurance Certificates and Endorsements
<u> X </u>	W-9 Form
<u> </u>	Other: _____

4. **Compensation.** District agrees to pay Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed Seven-Hundred Thousand, One-Hundred Fifteen Dollars and Forty Cents (\$700,115.40). District shall pay Consultant according to the following terms and conditions:
 - 4.1. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (60) days after Consultant submits an invoice to the District for Services actually completed and after the District's written approval of the Services, or the portion of the Services for which payment is to be made.
 - 4.2. The Proposal includes an owner-controlled contingency of twenty percent (20%) above the "total bid price" (which also includes a \$35,000.00 vendor contingency as shown in the vendor's "total bid amount"). The contingency is intended to cover unexpected scope increases as specified by the District, price increases due to unexpected competition for materials, labor shortages, performance bond (if requested by the

District) and other unforeseen items. The use of the contingency may only be utilized if specifically approved by the District in advance of such use.

5. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District.
6. **Materials.** Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.
7. **Independent Contractor.** Consultant, in the performance of this Agreement, shall be and act as an independent contractor. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees. In the performance of the work herein contemplated, Consultant is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
8. **Performance of Services.**
 - 8.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California community college districts.

Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.
 - 8.2. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services.
 - 8.3. **District Approval.** The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
9. **Originality of Services.** Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.
10. **Audit.** Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter.

Consultant shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

11. **Disputes.** In the event of a dispute between the parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Consultant agrees it will neither rescind the Agreement nor stop the performance of the Services, but will allow determination by the court of the State of California, in the county in which the District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, the Consultant shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to the Consultant's right to bring a civil action against the District. For purposes of those provisions, the running of the time within which a claim must be presented to the District shall be tolled from the time the Consultant submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.

12. **Termination.**

12.1. **For Convenience by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by Consultant or no later than three (3) calendar days after the day of mailing, whichever is sooner.

12.2. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

12.2.1. material violation of this Agreement by Consultant; or

12.2.2. any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

13. **Indemnification.** To the furthest extent permitted by California law, Consultant shall indemnify and hold harmless the District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers (the "Indemnified Parties") from any and all claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant. Consultant shall, to the furthest extent permitted by California law, defend the Indemnified Parties at Consultant's own expense, from any and all Claim(s) and allegations relating thereto with counsel approved by District where such approval is not to be unreasonably withheld

14. **Insurance.**

14.1. Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	 \$ 2,000,000 \$ 1,000,000
Automobile Liability Insurance - Any Auto Each Occurrence General Aggregate	 \$ 1,000,000 \$ 1,000,000
Professional Liability	\$ 1,000,000
Workers' Compensation	Statutory Limits
Employers' Liability	\$ 1,000,000

14.1.1. **Commercial General Liability and Automobile Liability Insurance.** Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect Consultant, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

14.1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

14.1.3. **Professional Liability (Errors and Omissions).** Professional Liability Insurance as appropriate to Consultant's profession, coverage to continue through completion of construction plus two (2) years thereafter.

14.2. **Proof of Insurance.** Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- 14.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."
 - 14.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.
 - 14.2.3. An endorsement stating that the District and its Governing Board, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
 - 14.2.4. All policies except the Professional Liability, Workers' Compensation, and Employers' Liability Insurance Policies shall be written on an occurrence form.
- 14.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

15. **Assignment.** The obligations of Consultant pursuant to this Agreement shall not be assigned by Consultant.
16. **Compliance with Laws.** Consultant shall observe and comply with all rules and regulations of the governing board of the District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If Consultant observes that any of the Services required by this Agreement are at variance with any such laws, ordinance, rules or regulations, Consultant shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Consultant's receipt of a written termination notice from the District.
17. **Certificates/Permits/Licenses/Registration.** Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits, licenses and registration as are required by law in connection with the furnishing of Services pursuant to this Agreement.
18. **Employment with Public Agency.** Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
19. **Anti-Discrimination.** Consultant herein agrees to comply with the provisions of the California Fair Employment and Housing Act as set forth in part 2.8 of division 3 of the California Government Code, commencing at section 12900; the Federal Civil Rights Act of 1964, as set forth in Public Law 88-352, and all amendments thereto; Executive Order 11246; and all administrative rules and regulations found to be applicable to Consultant and all of its subcontractors. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).

20. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
21. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors.** The District may evaluate Consultant in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
- 21.1. Requesting that District employee(s) evaluate Consultant and Consultant's employees and subcontractors and each of their performance.
- 21.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).
22. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
23. **Confidentiality.** Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
24. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission or electronic mail, addressed as follows:

District:

Peralta Community College District
 Purchasing Department
 333 East 8th Street
 Oakland, CA 94606
 Fax: _____
 Email: bslaughter@peralta.edu

Consultant:

Ray and Associates Cleaning System
 5013 Chaparral Ct.
 Antioch, CA 94531
 Fax: _____
 Email: roiyemhonlan@yahoo.com
 ATTN: Raymond Oiyemhonla

Any notice personally given or sent by facsimile transmission or electronic mail shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) calendar days after deposit in the United States mail.

25. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

26. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
27. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
28. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
29. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.
30. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
31. **Attorney's Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
32. **Tolling of District's Claims.** Consultant agrees to toll all statutes of limitations for District's assertion of claims against Consultant that arise out of, pertain to, or relate to contractors' or subcontractors' claims against District involving Consultant's services under this Agreement, until the contractors' or subcontractors' claims are finally resolved.
33. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.
34. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
35. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authority and empowered to enter into this Agreement.
36. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
37. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: March 24, 2020

Dated: Mar 25, 2020, 20

Peralta Community College District

Ray & Associates Cleaning System

Signed:  Dr. Regina Stanback-Stroud (Mar 25, 2020)

By: Raymond Oiyemhonlan
Raymond Oiyemhonlan (Mar 25, 2020)

Print Name: Dr. Regina Stanback-Stroud

Print Name: Raymond Oiyemhonlan

Print Title: Chancellor

Print Title: Operation Manager

Information regarding Consultant:

License No.: 3008152

623504063 :

Registration No.: _____

Employer Identification and/or
Social Security Number

Address: 5013 Chaparral Ct.
Antioch, CA 94531

Telephone: (925) 325-4366

Facsimile: _____

E-Mail: roiyemhonlan@yahoo.com

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires Consultant to furnish the information requested in this section.

Type of Business Entity:

- Individual
- *X Sole Proprietorship
- Partnership
- Limited Partnership
- Corporation, State: _____
- Limited Liability Company
- Other: _____

EXHIBIT "A"
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

CONTRACTOR: RAY & ASSOCIATES CLEANING SYSTEM
5013 Chaparral Ct., Antioch, CA 94531

DATE: March 24, 2020

PROJECT: DISTRICT-WIDE DEEP CLEANING (4 CAMPUSES, 2 SATELLITE LOCATIONS + DISTRICT ADMINISTRATIVE CENTER)

SCOPE OF SERVICES

The services to be rendered ("Services") under this RFP consists of specific items and requirements as enunciated in the attached RFP document generated by client ("Peralta") and summarized as follows:

WORK LOCATIONS + ASCRIBED FLOOR AREAS:

Laney College, Oakland.

OGSF – 562,927sf

ASF – 382,771sf

P

Berkeley City College, Berkeley

OGSF – 191,064sf

ASF – 110,447sf

College of Alameda, Alameda (Main Campus, Aviation Center + 860 Atlantic Ave)

OGSF – 327,351sf

ASF – 248,034sf

Merritt College, Oakland

OGSF – 472,620sf

ASF – 310,607sf

LANEY COLLEGE	ASF	COST/SF	COSTS
1. Deep cleaning Buildings A, B, C, D, E, F, G	382,771	\$0.50	\$191,385.50
2. Deep cleaning Forum, Gymnasium, Library & Student Center			
3. Deep cleaning Locker Room, Theater, Children Center			
4. Deep cleaning Art Center, Concession Stand, Football Press			
5. Deep cleaning Field House, Field House & Football Field RRs			
6. Deep cleaning Best Center			

7. Deep cleaning Eagle Village Portables			
BERKELEY CITY COLLEGE	ASF	COST/SF	COSTS
1. Deep cleaning of 16 Restrooms in main building	110,447	\$0.50	\$55,223.50
2. Shampoo all carpets in offices, classrooms, conference rooms			
3. Deep cleaning of PCV flooring in all rooms			
4. Deep cleaning of stairwells, lobby and hallways			
5. Deep cleaning of all Elevators			
6. Deep cleaning of all interior surfaces			
7. Deep cleaning of Annex Building			
COLLEGE OF ALAMEDA	ASF	COST/SF	COST
1. Deep cleaning Buildings A, B, C, D, E, F & H (Library)	248,034	\$0.50	\$124,017.00
2. Deep cleaning Building G (Gym)			
3. Deep cleaning Building I (Childcare Center)			
4. Deep cleaning One Stop Career Center			
5. Deep cleaning ASTI, Tennis Supply & Press Box			
6. Deep cleaning BB Concessions/RR, BB Dugout 1 & 2, Soccer RR			
7. Deep cleaning Aviation Campus, Buildings A, B, & C			
8. Deep cleaning 860 Atlantic Avenue Campus			
MERRITT COLLEGE	ASF	COST/SF	COSTS
1. Deep cleaning Buildings A, D, E, F, P, Q, and R	310,607	\$0.50	\$155,303.50
2. Deep cleaning Building S (Barbara Lee Science/Allied Health)			
3. Deep cleaning Building H, Horticulture, Trailer, Shed, Refg Unit			
4. Deep cleaning Greenhouse 1, 2, 3, 4, & 5.			
5. Deep cleaning Lath House 1 & 2.			
6. Deep cleaning Building L (Library)			
7. Deep cleaning Childcare Center			
8. Deep cleaning Maintenance Offices			
9. Deep cleaning Athletic Storage 1, 2, & 3			
10. Deep cleaning Concession stand, Press Box & Track Field RRs			
11. Deep Cleaning Fruitvale Avenue Annex			
12. Deep cleaning Merritt – 860 Atlantic Avenue, Alameda Annex			
DISTRICT ADMINISTRATIVE CENTER	ASF	COST/SF	COST
1. Deep cleaning Warehouse/Purchasing/DGS/IT	45,000	\$0.50	\$22,500.00
2. Deep cleaning Distance Learning/International			
3. Deep cleaning Main Admin Building			
4. Deep cleaning Admissions & Records			

BID SUMMARY			COSTS
1.	LANEY COLLEGE		\$191,385.50
2.	BERKELEY CITY COLLEGE		\$ 55,223.50
3.	COLLEGE OF ALAMEDA		\$124,017.00
4.	MERRITT COLLEGE		\$155,303.50
5.	DISTRICT ADMINISTRATIVE CENTER (DAC)		\$ 22,500.00
SUB-TOTAL:			\$548,429.50
COVID-19 REQUIREMENTS CONTIGENCY			
1.	PPE (Personal Protective Equipment)		\$ 6,000.00
2.	Sanitizing Materials/Solutions		\$ 4,000.00
3.	Waste Disposal		\$ 5,000.00
4.	Labor (projected at 5% costs overrun)		\$ 16,000.00
5.	Rental Equipment		\$ 4,000.00
TOTAL CONTINGENCY SET- ASIDE*			\$ 35,000.00
TOTAL BID AMOUNT			
1.	BID PRICE/SF** Includes 5% Overhead & 10% Profit		\$548,429.50
2.	CONTIGENCY*		\$ 35,000.00
TOTAL BID PRICE			\$583,429.50
KEY			
** Actual Bid Price			
*Contingency Set-aside – draw down only if approved by District			

Case Statement for Contingency

- The Contractor is potentially likely to be bidding against the various States, Counties, Cities and the US government with respect to PPE (Personal Protective Equipment), and hospital grade sanitizers.
- Available labor pool might be compromised by COVID-19 fear, actual infections and other occupational hazards.
- There is projected spikes in rental/leased equipment fees because of business closures due to local shelter-in-place orders

Potential Cost Savings

- There is the possibility of some costs savings if the square footage of some defunct and useable spaces particularly at Merritt College are removed from the work scope; such buildings include the Greenhouses, Lath House 1 & 2.

Summary of Cleaning Standards

ALL AREAS

- Sweep, dust, wipe, scrub and disinfect as needed to be free of dust, dirt, marks, stains, mold, debris, etc.
- Implement Centers of Disease Control (“CDC”) protocols and guidance for sanitizing facilities and for working in the context of COVID-19.

Restrooms & Locker Rooms

- Clean and disinfect all surfaces, fixtures, and appurtenances and wipe with an appropriate sanitizer to remove dirt, mold, stains, etc.
- Includes walls, floors, ceilings, doors, windows, countertops and toilets, sink, dispensers, handles, light switches, air vents, etc. (Note lockers that are locked and inaccessible).

Classrooms and Laboratories

- Clean and disinfect all surfaces, fixtures, furniture, and appurtenances and wipe with an appropriate sanitizer to remove dirt, mold, stains, etc.
- Includes walls, floors, ceilings, doors, windows, countertops and casework, desks, chairs, dispensers, handles, light switches, air vents, computer keyboards and monitors, etc.

Kitchen

- Clean and disinfect all surfaces fixtures same as above.

Offices

- Clean and disinfect all surfaces, fixture, furniture and appurtenances and wipe with an appropriate sanitizer to remove dirt, mold, stains, bacteria, etc. same as above.

Project Schedule

30 Days (March 30, 2020 – April 29, 2020)

Other Inclusions

- Implementation of all applicable guidance or other directives from the Center for Disease Control regarding COVID-19, including but not limited to treatment of Facilities and School/Childcare facilities.

Submitted: Ray & Associates Cleaning System

By its Principal: Raymond Oiyemhonla

WORKERS’ COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:


- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Services of this Agreement.

Date: Mar 25, 2020

Name of Consultant: Ray & Associates Cleaning System

Signature: *Raymond Oiyemhonlan*
Raymond Oiyemhonlan (Mar 25, 2020)

Print Name and Title: Raymond Oiyemhonlan 

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Services under this Agreement.)

END OF DOCUMENT