

# CHANCELLOR



## Proposed Search Timeline

As of March 9, 2021

<b>February 1-5, 2021</b>	<p><b>Schedule listening sessions constituent groups from two campuses</b></p> <ul style="list-style-type: none"> <li>• District Office</li> <li>• Board of Trustees (8 members)</li> </ul> <p>Campus Constituents (BCC, COA, LC, MC)</p> <ul style="list-style-type: none"> <li>• Leadership Teams</li> <li>• Campus Affinity Groups* working on a list</li> <li>• Faculty</li> <li>• Staff</li> <li>• Students</li> <li>• Alumni &amp; Community Partners</li> <li>• Distribute survey link to all constituency groups during the listening session window.</li> </ul>
<b>February 8-10, 2021</b>	<p><b>Schedule listening sessions constituent groups from two campuses</b></p> <p>Campus Constituents (BCC, COA, LC, MC)</p> <ul style="list-style-type: none"> <li>• Leadership Teams</li> <li>• Campus Affinity Groups* working on a list</li> <li>• Faculty</li> <li>• Staff</li> <li>• Students</li> <li>• Alumni &amp; Community Partner</li> <li>• Distribute survey link to all constituency groups during the listening session window.</li> </ul>
<b>Week of February 15, 2021</b>	<ul style="list-style-type: none"> <li>• Draft profile shared with Mark Johnson, Marketing</li> </ul>
<b>February 23, 2021</b>	<p>Ad Hoc Committee of the Board</p> <ul style="list-style-type: none"> <li>• Profile Review</li> </ul>
<b>March 9, 2021</b>	<ul style="list-style-type: none"> <li>• Board Consideration of Profile</li> </ul>
<b>March 12, 2021 9:30 am – 11 am</b>	<p><b>Search Committee Meeting # I (1.5 hours)</b></p> <ul style="list-style-type: none"> <li>• Introductions – Selection Committee Members</li> <li>• Include Marketing liaison for discussion about the profile</li> <li>• Review Charge to the Committee</li> <li>• Review of the search process</li> <li>• Share Ad Plan</li> </ul>

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	<ul style="list-style-type: none"> <li>• Confirm if the committee or consultants will conduct candidate reference checks</li> <li>• Review timeline             <ul style="list-style-type: none"> <li>○ Confirm committee meeting dates</li> <li>○ Confirm semifinalist interview dates</li> <li>○ Confirm finalist interview dates</li> </ul> </li> </ul>
March 12, 2021	Search Committee <ul style="list-style-type: none"> <li>• Send Profile for Review</li> </ul>
March 12, 2021	<b>Official Launch Date for the Search Process (6-8 weeks pool cultivation)</b>
March 19, 2021 9:30 am – 11 am	<b>Search Committee Meeting #II</b> <ul style="list-style-type: none"> <li>• Discussion on profile</li> </ul>
April 5, 2021 9:30 – 11 am	<b>Selection Committee Meeting # III (3-4 hours)</b> <ul style="list-style-type: none"> <li>• Application Review Process – <u>Sample Candidate Reviewed</u></li> </ul> We will send agenda materials in advance for committee to review. After the review process facilitation, the committee will be given access to the AGB site to begin reviewing applicants in the A=Competitive, B= Less Competitive C=Not Competitive.
April 30, 2021	<b>"FULL CONSIDERATION" DEADLINE FOR APPLICATIONS</b>
May 1 - May 10, 2021	Search committee file reading period
May 12, 2021	Selection committee members send their individual top 8 candidates to consultants.
May 14, 2021 9:30 am -1:30 pm	<b>Selection Committee Meeting # IV (2-4 hours)</b> <ul style="list-style-type: none"> <li>• Select Semi-Finalist             <ul style="list-style-type: none"> <li>○ Review reference check process (if the committee will conduct reference checks)</li> <li>○ Review and confirmation of the <b>virtual</b> semifinalist interview schedule</li> </ul> </li> <li>• Campus search committee liaison coordinates campus interviews</li> <li>• Review and confirmation of the Finalist Campus Visit schedule and alternative <b>virtual</b> Campus Visit for week of _____??</li> </ul>
May 20, 2021 9 am – 5 pm May 21, 2021 9 am – 5 pm	<b>Selection Committee Meeting #V</b> <b>VIRTUAL NEUTRAL SITE INTERVIEWS (NSI) FOR SEMI-FINALISTS</b> (Two FULL Days) <ul style="list-style-type: none"> <li>• Conduct Interviews over 2-3 days</li> <li>• Wrap up interview session with selection of finalists (day 2)</li> <li>• Consultants conduct additional reference and background checks</li> <li>• Selection Committee recommends five finalists to the PCCD board.</li> </ul>
May 21, 2021 and May 22, 2021	<ul style="list-style-type: none"> <li>• Chair alerts the finalists that the committee will make site visits to their place of work virtually</li> </ul>

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<p>May 24, 2021                  May 25, 2021                  May 26, 2021                  May 27, 2021 – Board Interviews                  May 28, 2021 – Board Interviews</p>	<p><b>PUBLIC FORUM - INTERVIEW FOR FINALISTS</b>                  (5-FULL DAYS)</p> <ul style="list-style-type: none"> <li>• Each candidate meets with different constituent groups and presents (15 minutes) and has a Q &amp;A (30-45 minutes) moderated by a selection committee member or other assigned campus official</li> <li>• Candidate interviews with Board</li> <li>• Candidates meets with senior teams from all campuses</li> <li>• Survey link is distributed for each candidate during their visit</li> <li>• Consultants provide campus visit survey link feedback to chair</li> </ul>
<p>June 1, 2021                  June 2, 2021                  June 3, 2021 – Board Deliberations                  June 4, 2021</p>	<ul style="list-style-type: none"> <li>• June 1 – June 2, 2021 -Sites visit for per BP2431</li> <li>• June 3, 2021 - Consultants provide results of off-list reference calls and background checks</li> <li>• June 3, 2021 - Board Deliberations</li> <li>• June 4, 2021 - Offer is made. Contract negotiations begin.</li> </ul>

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