

Employee Self-Service (ESS)

Welcome to Employee Self-Service (ESS) offered by
The Human Resource Consulting Group!

ESS allows for 24-hour access to Pay Stubs, W-2's, and Personal Information through
a secured login and password.

Website

<https://apps.evolutionpayroll.com/selfserve/HrConsulting/>

Don't forget to add this link to your favorites!

First Time User:

You have been preregistered. Your user name is the 1st initial of your first name, 1st initial of your last name, the last 4 digits of your social security number and the last 2 digits of your year of birth.

Example: Alyssa Martin xxx-xx-1234 12/5/1978

Username = AM123478

Your temporary password is: **HRCG!1234**

The Human Resource Consulting Group

We're all about the people. You

Welcome to your Employee Self-Service

Please log in first

Secure Login

User Name:

Password:

Secure Login

Forgot Password

Register New User

Information is protected by 128 bit SSL encryption.
Acrobat Reader is required to view pay statements

ADOBE READER

Use your preregistered
user name and
temporary password to
log in.

Employee Self-Service (ESS)

Select & answer 3 security questions. Should you ever need to reset your password, you will need to remember the questions you selected and the answers provided.

Security Questions

is and provide answers. They will be used to restore forgotten password. you will not be able to use ESS until you setup security questions.

Question 1: * Answer 1: *

Question 2: * Answer 2: *

Question 3: * Answer 3: *

E-Mail:

[Create new password](#)

Password Requirements:
Minimum length must not be less than 8 characters
Must contain at least 1 letter
Must contain at least 1 number
Must contain at least 1 symbol

Password: *

Confirm Password: *

Calculate: * 14 + 46 =

For security purpose ESS requires a complex password with no less than 8 characters and the completion of a math equation.

Employee Self-Service (ESS)

Welcome to your home page!

You can navigate by using the top panel or by selecting a tab under the heading "Main Menu"

farmers Franchise-Test Company Employee: Alenda Marquez

Welcome, Amarquez

Main Menu

- Pay Statements
- W2/1099 Forms
- Employee Info
- More Info
- Paid Time Off
- Services

Company Contact Information

Name: Alenda
Phone: 203-881-1755
E-Mail: Alenda@Hr-Consulting-Group.Com

Links

Please Note:
External links are provided by your employer. Your employer's payroll vendor is not responsible for the presence of the links, nor any website or website content, privacy practices, data collection, security or accuracy of the website they link to.

Message Board

Click magnifying glass to view the document

Pay Statements

Show Year: 2013, 2012, 2011, 2010, 2009

CHECK DATE	CHECK #	GROSS	NET	ACTION
Oct 5, 2012	8800138	700.00	545.01	

ESS will maintain historical data starting with your 1st payroll with HRCG. You can access the information by clicking on the correct year. W2's will also be available online after the 1st processed year end with HRCG.

W-2 / 1099 Forms

Note: W2 data reflects only originally issued W2 information. It does not reflect any W2C corrected statements.

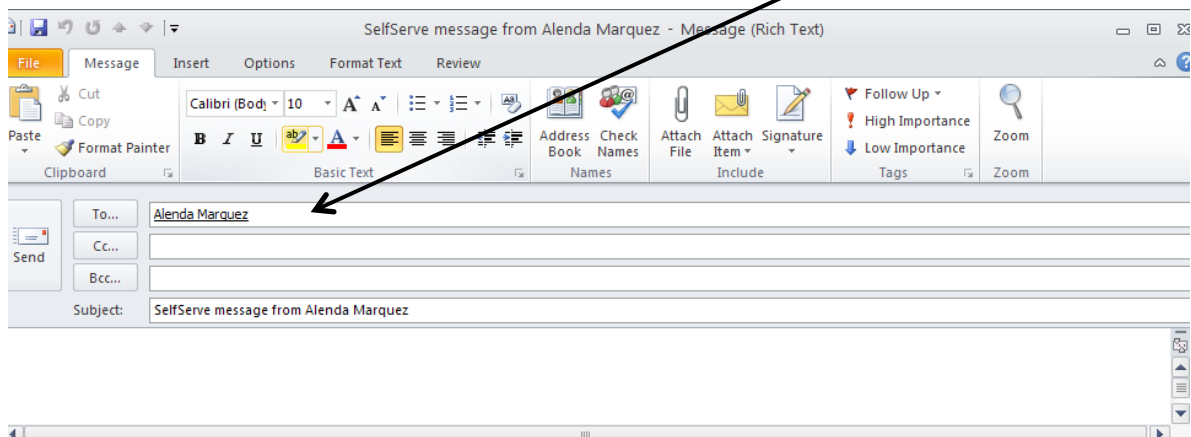
YEAR	TYPE	ACTION
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Employee Self-Service (ESS)

Assistance: located on the right side of the screen there is an **E-Mail Payroll**  icon.

If you have any questions or concerns regarding any information found on your paystub, W2, or EE Info tab click on the icon and an email will open. This email will be sent to your HR Partner.

The recipient's name will prepopulate.



Please note: In order to open a PDF file to view your stub or W2, you must have Adobe reader version 9.

Works with Version 10 after you make a change in the preferences:

1. Open up Adobe Reader X and go to Edit then Preferences
2. Click on Internet option in the list
3. Uncheck Display PDF in browser
4. Hit 'Ok'
5. Close out of Adobe Reader X