## R rosterfy

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## General

Please note - all employee data you may see is dummy data and not sensitive

#### **Quick Search Function Added across Platform**

A major update, we have added a 'quick search' function across all dashboards across the platform. This will allow Admins to more quickly search for and receive basic information. The quick search will target, broadly any of:

- ID
- Name attributes
- Any other attributes that have been tagged as 'quick searchable'

Note - depending on the number of values in the list, the quick search may take some time to process (searching against a list of 30,000 users for example may take a few minutes).

😫 rosterfy	Events Users Headco	ount C	communications Reports Settings			Q	•	4
USERS	Admin / Users / List							
Dashboard	Users Types							
List								
Groups	Users		€ Invite User					
Forms	Actions - Select all 01	Users select	ted		test	۹.	T	
Invitations	Profile Picture	ID 🔶	Email	🔶 Phone 🔶	Date of Birth			
Contracts								
Training	8	26423	useremail2@rosterfy.com	(+61) 298761234	Jan 1, 2000		Ľ	•
Rewards & recognition	8	26422	useremail@rosterfy.com	(+61) 298761234	Jan 1, 2000		-	<b>\$</b> *
Duplicates	3	24318	success+prJnTYCtEstyCuK1@simulator.amazonses.com		Jun 4, 2001		1	<b>\$</b> -
References	2	215	mark+testing@rosterfy.com	(+61) 412345678	Jul 15, 1981		1	¢ -
	8	214	amby2@gmail.com	(+61) 298761234	Jan 1, 2000		1	• •
	8	213	amby1@gmail.com	(+61) 298761234	Jan 1, 2000		2	<b>\$</b> -
	8	210	testing+admin20101@rosterfy.com	(+61) 295241572	Jan 21, 1993		1	¢ •





### **Typable Time Entry**

Across the entire platform, based on feedback we have updated time entry to be type-able now. This will allow users to more quickly type in time fields.

Events Users Headc	ount Communications Reports Settings		۹	3		-
• Admin / Events / Create E	vent					0
Create Event						
General Advanced	Portal Visibility Shift Defaults Custom Attributes					
Name *	0				3	
Charle Data (Tara 🕷	• dd (mm (saes)				0	
Start Date/Time *					0	
End Date/Time	<ul> <li>07/07/2021</li> </ul>	12:13 AM		(	© ×	
Description *		- Ti - A D- J- 2- 1-				
		o⁄⊞ © ⊫ \$ − k œ	?			
	± D					
	Tune something				*	
	Type something					
					a	
	Admin / Events / Create E Create Event General Advanced Name * Start Date/Time * End Date/Time	<ul> <li>Admin / Events / Create Event</li> <li>Create Event</li> <li>General Advanced Portal Visibility Shift Defaults Custom Attributes</li> <li>Name *</li> <li>Start Date/Time *</li> <li>□ dd/mm/yyyy</li> <li>End Date/Time *</li> <li>□ 07/07/2021</li> <li>Description *</li> <li>○ I 및 ÷ x, x<sup>1</sup> A ·</li> <li>¶ · ≡ · I = · I = · I = · I = · II ·</li> </ul>	Admin / Events / Create Event          General       Advanced       Portal Visibility       Shift Defaults       Custom Attributes         Name *       0	<ul> <li>Admin / Events / Create Event</li> <li>Create Event</li> <li>General Advanced Portal Visibility Shift Defaults Custom Attributes</li> <li>Name*         <ul> <li>I dd/mm/yyyy</li> <li>IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII</li></ul></li></ul>	Admin / Events / Create Event          General       Advanced       Portal Visibility       Shift Defaults       Custom Attributes         Name*       0	Admin / Events / Create Event          General       Advanced       Portal Visibility       Shift Defaults       Custom Attributes         Name *       •       •       •       •         Start Date/Time *       •       •       •       •         Description *       •       •       •       •       •         •       •       •       •       •       •       •         •       •       •       •       •       •       •       •         •       •       •       •       •       •       •       •       •         •<

### Progress Bar on Multi-Page Forms

A visual update only, all multi-page forms now for Candidates will show a progress bar at the top of the form, as per the screenshot below. This will be based on pages only, not form fields.

(note - the sample form content in the screenshot is not intended to be real, the content is just filler for visualisation purposes only)

R rosterfy	📱 Veterinary Technician
	Botal / Training / View
8	2/3
\$(random_string(12)) \$(random_string(18)) B My ID	annisonnis Ut veniam ad.
Dashboard	Distinctio pariatur consectetur repellendus beatae?
Notifications	Distincuo partatur consectetur repenentus beatae:
💄 My profile	Molitia illo natus comupti.
My Availability	Est libero nulla labore.
Training	
🗰 Events	Back Next
💼 corporis quos undes	
🚖 Subaccounts	

#### **Data Edit History Improved**

Edit history that was recently included across the platform, has been improved so that it now shows additional details of the edit: user who actioned it, the prior (original) data entry, as well as still date/time stamp and data edits.

😫 rosterfy	Events Users Headco	unt Corr	munications Reports	Settings			۹	0 <b>6</b>	e 🔺
USERS	Admin / Users / List								0
Dashboard List	User List								×
Groups				nanipulate this list by using the by clicking on the 🔼 button	e controls found below. Any User attribute can be use in the Users row	ed for filtering,	exporting and so	rting. You	
Forms Invitations	More info					ſ	Jser #2		
Contracts Training	Users Types						Send Commu		
Rewards & recognition	Users					*	<ul> <li>Send Reset Pa</li> <li>Remove</li> </ul>	issword Ema	1
References	Actions - Select all 0 U	sers selected				5	) History		c
	Profile Picture	♦ ID ♦ 2	Email testing+admin@rosterfy.c	com	Phone (+61) 297769512	Date 4 Sep 8, 196	-		¢ -
	8	4	testing+deletable_user@r		(+61) 296257224	Jan 1, 197		_	÷
	8	5	success+0@simulator.am	nazonses.com	(+61) 296833878	Jul 30, 19	58		¢ •
	æ	6	success+1@simulator.am	nazonses.com	(+61) 297379289	Jun 19, 19	185		¢ •

# R rosterfy

### **User Checkpoint in Secondary Colour**

A Small visual update, recently we introduced a user's checkpoint at the top of their profile (viewable on the Admin site) - based on feedback we have updated this to be in your account's secondary colour so it is more contrasted.

	e updated on this page. If you canno vord resets and communication sho	ot update an attribute you may not have permission to do so. A number of helpful actions can be found in the 'Actions' dropdown menu or artcuts.	n the
		rrn:testing:20101:user:k7LNudM7eicw	
Update User		Last Updated: Jun	205 🎒   History 🕄
Portal Tester		Last Opuated. Jun	Actions -
Finew_checkpoint	General Custom Attribu	Ites Access	
Groups	Profile Picture	Choose an image	Browse
Availability			
Events/Shifts	Email Address	testing+portal20101@rosterfy.com	
Communications			
communications		Portal	
Training	First Name	ronom	

### Popups can be Confirmed by pressing Enter

A small UX update, across the Rosterfy platform wherever there are popups (like the Are you sure popup shown below), the Yes button is now auto focused. This means that Admins can press the 'Enter' key to complete these tasks faster.

	🕜 Adr	nin / Headcount / Role offe	rs / List							
		Role offers								⊖ Creat
ffers		ctions - Select all 0 Role	offers selected							<b>T</b> T II
	ID	Functional Area	Job Title		Location	Venue	0 Publish	Demand	Overview	
	14	WHS	packer		oakleigh	66	Yes	100		÷ \$
	13	WHS	picker		claytomn	clayton23	Yes	100		¢
	11	Default	test_role_acc	re you sure		_	Yes	88		# ¢
	12	Default	test_role_reje Ar	e you sure you want to delete this	Role offer?		Yes	83		æ \$
	1	Default	Sound Engine			No	Yes	93		¢
	2	Default	Talent Acquisition	Manager	Default	Default	Yes	39		<u>ت</u>
	3	Default	Head Nurse		Default	Default	Yes	94		<b>a</b> ¢
	4	Default	Police Detective		Default	Default	Yes	25		æ ¢
	5	Default	Boilermaker		Default	Default	Yes	6		
	6	Default	Farm Labor Contra	actor	Default	Default	Yes	24		
	s	howing 1 to 10 of 14 results							Per Page 10 💠	« < 1 2

### **Reference Check Module**

A Reference Check module has been created, where Reference Checks can be managed by Admins. This can be set up in the integrations section of Settings if it is enabled for you. Please chat to your CS Manager if you'd like to use this feature.

There are a number of settings; Reference Required refers to the amount of references sought. Success threshold refers to the number of successful references need for a passed Reference Check status. The status can be managed on the Background Check module of User Profiles.



😫 rosterfy	Events	Users	Headcount	Communicatio	ons Reports Setti	ngs				۹	0	4
USERS	Admin	/ Users / Ret	ferences / L	ist								
Dashboard												
ist	Re	eferences										
Groups	Acti	ons -								Search	Q	T a
orms	ID \$	User Status	User ID	User Name	User Email	Referee Name	Referee Email	Referee Phone	Status	Date/Time Added		
nvitations												
ontracts	1	Pending	213	Test1 Import	amby1@gmail.com	Malu	ajay@rosterfy.com		completed	Jul 5, 2021 2:45 AM (+00	0:00 UTC)	2
raining	2	Pending	213	Test1 Import	amby1@gmail.com	lallu	ajay@rosterfy.com		pending	Jul 5, 2021 2:45 AM (+00	):00 UTC)	2
Rewards & recognition >	3	Pending	214	Test1 Import	amby2@gmail.com	ramjith	ajay@rosterfy.com		pending	Jul 5, 2021 3:11 AM (+00	):00 UTC)	E
leferences	4	Pending	214	Test1 Import	amby2@gmail.com	ramleela	ajay@rosterfy.com		pending	Jul 5, 2021 3:11 AM (+00	):00 UTC)	E
	5	Pending	216	chek1 g	check1day@gmail.com	tv	ajay@rosterfy.com		pending	Jul 5, 2021 4:08 AM (+00	):00 UTC)	E
	6	Pending	216	chek1 g	check1day@gmail.com	AC	ajay@rosterfy.com		pending	Jul 5, 2021 4:08 AM (+00	):00 UTC)	E
	7	Pending	26425	sd 1	newwen@gmail.com	s	ajay@rosterfy.com		pending	Jul 6, 2021 5:32 AM (+00	):00 UTC)	

े rosterfy	Events	Users				۹	0	<b>_</b>
USERS (	Admin	/ Users / Re	Relation to the User					
Dashboard								
List	Re	ference						
Groups	Actio		Custom Field 1		Search		Q	T 2
Forms						_	~	
Invitations	ID \$	User Status	Custom Field 2		Date/Time Added			
Contracts	1	Pending		leted	Jul 5, 2021 2:45 AM	(+00:00	UTC)	-
Training	2	Pending	Internal comments	ng	Jul 5, 2021 2:45 AN	l (+00:00	UTC)	1
Rewards & recognition >		[	Select one					_
Duplicates	3	Pending	Pending	ng	Jul 5, 2021 3:11 AM	(+00:00	UTC)	<b>^</b>
References	4	Pending	Call	ng	Jul 5, 2021 3:11 AM	I (+00:00	UTC)	
			Completed Approved					
	5	Pending	Unavailable	ng	Jul 5, 2021 4:08 AN	1 (+00:00		<b>1</b>
	6	Pending	St Failed	ng	Jul 5, 2021 4:08 AM	l (+00:00	UTC)	
	7	Pending	arang ····	ng	Jul 6, 2021 5:32 AM	I (+00:00	UTC)	
	8	Pending	Save	el ng	Jul 6, 2021 5:31 AN	I (+00:00	UTC)	L

This can be added with the 'add' button for **User Interaction** type Forms. This will show up on the form as per the screenshot below. Candidates will be required to enter Reference Checks, which will be recorded and

# R rosterfy

🖹 rosterfy	Events Users Headcount	Communications Reports	Settings			Q 💡	4
USERS	Admin / Users / Forms / Update	Form					0
Dashboard	Reference Check TE	ST			S English (United States)		€ Actions <del>~</del>
List							Actions -
Groups	General Advanced Conten	t					
Forms Invitations	Name * 🚯	Reference Check TEST					
Contracts	Type * 🚯	User Interaction					
Training	Type ·	User Interaction					
Rewards & recognition	•						
Duplicates	Available Fields		+ Add -	Active Fields		Page Break	Add 🔻
References	■ Address (User)		€			Content	
	≡ custom address attribute	(User)	<b>&gt;</b>		•	<ul> <li>Referees</li> </ul>	
	≡ custom boolean attribute	(User)	€				
	≡ custom country attribute	(User)	€				
	≡ custom date attribute (Us	er)	€				
https://sub.testing.rosterfv.com/adm		e (User)	€				
State ref check 1. Refere	ence #1	test1@gmail.co	om	040000000		Updat	e
							_
2. Refere	ence #2	test2@gmail.co	om	040000000		Updat	e
						Clo	ose

## Reference rosterfy

#### Integration with Fetchify for a Post Code Validation check (UK only)

An integration has been built with Fetchify, which you will need a separate API key for. You can find this in Settings > Integrations, scrolling down on the list. This will help ensure postcode data captured in the system is 100% accurate (currently for the UK only).

💱 rosterfy	Events Users	Headcount Communications Reports Settings	۹	0	•	2
SETTINGS	<ul> <li>Admin / Setting</li> </ul>	js / Advanced / Integrations / List				
Organization Settings		into Rosterly to automate your user journey.				
Billing		Background Check Service				
Accounts	<b>.</b>	Perform background checks with by using Rosterfy SNS service to send checks to a supported supplier of your choice. Please check with your			+	
Attributes		supplier if Rosterfy SNS is supported.				
Advanced ~	-	Zoom			_	
<ul> <li>Permission Roles</li> </ul>		Add Zoom meetings to your Rosterfy account.			+	
<ul> <li>User Checkpoint</li> </ul>	_					
Automations		Teams			+	
Integrations		Add Teams meetings to your Rosterfy Shifts.				1
Certificates						
• Webhook		Litmos			+	
	0	Connect your SAP Litmos account to Rosterfy to assign Litmos training modules to your Rosterfy Users.				
		na kita				
	Fetchify 🖤	Fetchify Connect your fetchify account to enhance the address experience for your users, including validation and autocomplete of address fields.			+	
	L	© Copyright 20	21 Rosterfy - Privacy poli	cy - Terms	and condit	tions.

🗟 rosterfy	Events Users Headcount	Communications Reports Settings C	20 🖴 🛔
	Admin / Settings / Advanced ,	Integrations / Update Integration	
Organization Settings			
Billing	Update Integration		address:fetchify 🍺
Accounts	Fetchify		
Attributes	General		
Advanced ~			
<ul> <li>Permission Roles</li> </ul>	API Key *	This is available from fetchify. It enables Rosterfy to perform requests	
<ul> <li>User Checkpoint</li> </ul>	UK Postcode Validation		
Automations	OK Postcode validation	Rosterfy can validate that the postcode provided is valid with the UK Postal service	
<ul> <li>Integrations</li> </ul>			
Certificates	Update		Disable
<ul> <li>Webhook</li> </ul>			

#### 13 July 2021

If you try to save an incorrect UK postcode in any form or anywhere on the admin portal (see update user profile below) in the platform, it will fail and deliver an error message. This will pass if the postcode is correct and a real one.

🗟 rosterfy	Events	Users	Headcount	Communications	Reports	Settings		× Sorry, we found issues with some of the
USERS (	Admin /	Users /	Update User				0	submitted data - please review and try again
Dashboard				Address				
List				Lookup Address	0	London EC3N 4AB, UK		
Groups								
Forms				Street Address		Tower of London		
Invitations								
Contracts				City/Town				
Training				City/ Iown	r			
Rewards & recognition				Zip Code		EC3N 4AC		
Duplicates						No data was found for the requested postcode. No data was found for the requested postcode.		
References				Country	L	United Kingdom		×¥
				State		England		× *
				Save				

😫 rosterfy	Events	Users	Headcount	Communications	Reports	Settings	0	Your changes have been saved	×
USERS	Admin .	/ Users /	Update User			l			•
Dashboard									
List				Address					
Groups				Lookup Address	0	London EC3N 4AB, UK			
Forms									
Invitations				Street Address		Tower of London			
Contracts									
Training				City/Town					
Rewards & recognition	>			City/ Iown	_				
Duplicates				Zip Code	L	EC3N 4AB			
References				Country		United Kingdom		× V	
				State		England		× ¥	
				Save					

## Communications

#### Integration to SendinBlue Available

Admins are now able to set up an integration with SendinBlue, a digital marketing and communications tool. User data from Rosterfy can be integrated to be sent to SendinBlue, as per the setup below.

We recommend chatting to your Rosterfy CS Manager prior to setting this up, for assistance.



🗟 rosterfy	Events Users Headcount	Communications Reports Settings	۹	8	4 1	l
SETTINGS	Admin / Settings / Advanced ,	/ Integrations / Update Integration				
Organization Settings						l
Billing	Update Integration Sendin Blue			crm:send	dinblue 🏨	í
Accounts	Sendin blue					í
Attributes	General					í
Advanced ~	Sendin Blue API Key *					í
Permission Roles		Please use API v3 Key				í
User Checkpoint     Automations	Sendin Blue List ID					í
Integrations		Enter the ID of the list you want Users added to				í
Certificates	Sendin Blue JSON Payload	("FIRSTNAME": < <user.first_name>&gt;","LASTNAME": &lt;<user.last_name>&gt;")</user.last_name></user.first_name>			^	í
→ Webhook						í
						í
		This controls which attributes are sent to the API for a user.				í
						ł
	Enable					

#### **Email Template Categories Introduced**

Admins are now able to set up 'Email Template Categories'. This is an easier way to group and categorise your different email templates, if you have a large number of them.

Then in various sections around the platform where you need to select an email template (like when setting up an email automation action, for example, as per the screenshot below), you will be able to filter by the email template categorie more easily.



😫 rosterfy	Events Users	Headcount	Communications						ୟ ଟ	g 🛃
ETTINGS	Admin / Settings /	Advanced / A	utomations / Update	Automation	Update Action					
Irganization Settings	Lindate Auto	omation: e	mail to refree (#	±27)	General Rules Options					
illing		omation. ci			Template Category					
ccounts	Name *	0	email to refree		Onboarding	× ¥				
ttributes	Tasks *	0	Reference Check - Re	feree created	Filter the list of templates by choosing a category					
dvanced ~	·		ou cannot change the task of	automation after cre	Template *					
Permission Roles User Checkpoint	Delay *		0 Weeks			~	O Minutes	After		÷
Automations	Rules	0	+ Add Rule							
Integrations					Submit	Cancel				
Certificates	Save									
Webhook										
	Actions								1	• Add
	Actions									Q Add
									Search	۵ ۵
	ID 🔶 Name					Action				¢
	27 email to refr	reee				Email to Referee				0.1

## R rosterfy

Note that this can also be updated in bulk, as per screenshots below, to the listed or selected (clicked-on) email templates.

classection * Adm / Communication / Emplates / Lead     Fanda *     * Template Categories     * Conduct Conference *     * Conference * <td< th=""><th>💐 rosterfy</th><th>Events Users Headcount Communications Reports Settings</th><th></th><th>Q 🛛 🛃</th></td<>	💐 rosterfy	Events Users Headcount Communications Reports Settings		Q 🛛 🛃
Implai Implai   Second Implait   Second	COMMUNICATIONS	Admin / Communications / Email / Templates / List		
Sheadad Sheada	Send Communication			
Implates       Implates         Implates       Implates         Implates<	Email	Template Categories		
Registry Safe Charlemplates Select all Ofmail templates Select all Ofmail templates<	Scheduled	Email Templates		• Create
Notifiation     Tailability     Tailability       Notifiation     -	Templates			Create
Notification     I/ g     Gategory       Contract Center     -     -     Transactional       Portal Center     7     Shift Applied     Transactional       Files     8     Shift Confirmed     Transactional       Portal Center     9     Shift Confirmed     Transactional       10     Shift Registration     Transactional     -       11     Invitation Email     Transactional     -	History	Actions   Select all 0 Email templates elected		Search Q 🖬 T 🕯
Contact Confer     Image: Conference on the Conference on	SMS	Bulk Update Templates	Type     Category	\$
Contact Contert       >         Pertal Contert       7         Files	Notification		Transactional	¢ -
Res         0         Shift Confirmed         Tansactional           Reading         0         Shift Rejected         Tansactional           10         Shift Rejected         Tansactional           11         Invitation Email         Tansactional				
News Attricts         8         Shift Confirmed         Tansactional           Branding         9         Shift Reminder         Tansactional           10         Shift Reminder         Tansactional           11         Invitation Email         Tansactional		7 Shift Applied	Transactional	¢ -
Rranding         9         Shift Rejected         Transactional           10         Shift Reminder         Transactional           11         Invitation Email         Transactional		8 Shift Confirmed	Transactional	¢ •
10     Shift Reminder     Transactional       11     Invitation Email     Transactional		9. Shift Paiastad	Transational	¢ -
11 Invitation Email Transactional	branding	5 Sint Rejected	Talbatuona	
		10 Shift Reminder	Transactional	¢ -
12 Administrator Invitation Email Transactional		11 Invitation Email	Transactional	¢ *
		12 Administrator Invitation Email	Transactional	¢ *
13 Forgot Passeord Transactional		13 Forgot Password	Transactional	¢ -

R rosterfy	Events Users Headcount Communication	e Renarce Sertine	۹ و 🛃
MMUNICATIONS	Admin / Communications / Email / Templates /	Bulk Update Template	
nd Communication		Category	
nail v	, Template Categories	Onboarding x V 💿 Don't	Update
icheduled	Email Templates	Apply To *	● Create
emplates		Templates listed	×
listory	Actions - Select all 0 Email templates selected		Search Q 🖬 🕇 😋
< 2۱	ID  Name	Update Updating 17 Templates	Cancel
ntact Center >	6 User Registration	narisacuonai	
rtal Content >	7 Shift Applied	Transactional	0.
es ws Articles	8 Shift Confirmed	Transactional	•
anding	9 Shift Rejected	Transactional	
	10 Shift Reminder	Transactional	0.
	11 Invitation Email	Transactional	o -

## **Candidate Portal**

#### **Cancel Expression of Interest Button**

If this feature has been turned on for an Event (in Event > Settings), after Candidates submit an Expression of Interest (form), the options to Edit or Cancel their Expression of interest form will appear.

Cancel Expression of Interest (as well as previously the submitting of an Expression of Interest) is now also an automation trigger, so Admins are able to set up automated emails or other actions, based off this trigger.

😫 rosterfy	🗰 test	
	Badal / Event / View	
8	Event Details	C Edit Expression of Interest
\${random_string(12)} \${random_string(18)}	Tue, Jul 20, 2021 12:00 AM (+00:00 UTC) - Fri, Jul 30, 2021 12:00 AM (+00:00 UTC)	Cancel Expression of Interest
BR My ID	d	Apply now
Dashboard	custom number attribute:	
A Notifications		
💄 My profile		
My Availability		
👱 Training		
🗰 Events		
📋 corporis quos undes		
🚖 Subaccounts		
News Article		
Sevent History		
🖶 In consequatur qui		

🗟 rosterfy	Events Users H	Headcount Communications Reports Setting: Q	0 🛃
SETTINGS (	Admin / Settings / A	Advanced / Automations / Create Automation	
Organization Settings	I THE R.		
Billing	Create An Au		,
Accounts		new automation you should consider the trigger for this automation. A Rosterfy account can have many automations with the same trigger, so you should be careful to not setup multiple with the same trigger and no rules, othe ple communications or updates.	wise a User
Attributes			
Advanced ~	Create Autom	mation	
Permission Roles			
User Checkpoint	Name *	0	
Automations	Tasks *	Selectone	~
Integrations		your Shirt - Watust Your Event Shirt User - Check in	*
Certificates	Delay *	Event Shift User - Check out	
Webhook		Event Shift User - Feedback	
	_	Event User - Cancel Expression of Interest	
	Save	Event User - Expression of Interest Event User - Feedback Completed	
		cvent user - reedusk completed	
		Multi Event Shift List - Confirm	
		Mult Event Shift List - Decline	
		Reference Check - Referee created	
		Reference Check - Reminder	
		Reward - Redeem	
		Role offer - Accept	*

## **Events and Shifts**

#### **Events Near Me Functionality for Candidates**

We have introduced a simple 'Events Near Me' functionality for Candidates in the Candidate Portal, which allows you to search for an address, location, postcode, etc., and filter for Events within a certain geographical radius of it. Virtual events will not appear on this filter.

Note - to set this up, our customers will need Admins to set up their own Google Maps API, and insert it into their Account Settings under Advanced. We recommend chatting with your CS Manager if you'd like to set this up.

😫 rosterfy	🗮 Events												
	Portal / List												
2	Upcoming	= = <b>0</b>											
\${random_string(12)} \${random_string(18)}		<b>T</b>											
Strandom_string(18)	Melbourne VIC, Australia 10 r	miles x 💙 Filter Clear Filter											
Dashboard	JUL 5, 2021 TO JUL 13, 2021 leader event	Apply now											
Notifications													
💄 My profile	Event History												
🗹 My Availability	dd/mm/yyyy 🗂 To dd/mm/yyyy 🗂 Fitter	a c 1 > s											
😟 Training	JUL 13, 2021 TO JUL 15, 2021												
🛱 Events	testaccept												
🛱 corporis quos undes	JUL 20, 2021 TO JUL 30, 2021												
🚖 Subaccounts	test												
News Article													



### Bulk Update of Shifts from Shift List

Bulk update of shifts is now available from the shift list (i.e. where all shifts across all events are shown). This will make it easier to update many shifts at once, even if they are across multiple events.

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News Article

Confirmed

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You are impersonating the User - leader 1 Click here to stop impersonating

Check in

Check in

### **QR Code Scanner for Shift Check-In**

Shift Leaders are now able to use a QR code scan functionality, where Candidates/Volunteers can show their profile. Note that this is a quick way to search for a Candidate (rather than typing in their name), however it will not check them into the shift - this still needs to be done manually (there may be multiple shifts on the list).

This is the QR code that Candidates can access on their Candidate Portal, beneath their photo (titled 'My ID').



Start date/time : Jul 5, 2021 10:00 PM (+00:00 UTC)

End date/time : Jul 13, 2021 3:00 PM (+00:00 UTC)

Start date/time : Jul 5, 2021 10:00 PM (+00:00 UTC)

End date/time : Jul 13, 2021 3:00 PM (+00:00 UTC)

Shift: shift1

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## Headcount

#### **Bulk Role Offer**

Admins are now able to make updates to Role Offers in bulk from the Role Offers list view. This will save time in click-on each individual Role Offer User List, if mass changes are necessary all at once across many separate Role Offers.

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