

Product Release Notes for Rosterfy 2.0 – 30th November 2020

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Profile form tabs

Organise the portal profile page by adding tabs on the profile from the content.

Once the tabs are added this will organise attributes into each tab.

New system attribute - address

Create address attribute type to add following questions or restrict the country selection with Advance validation.

New system attribute Age

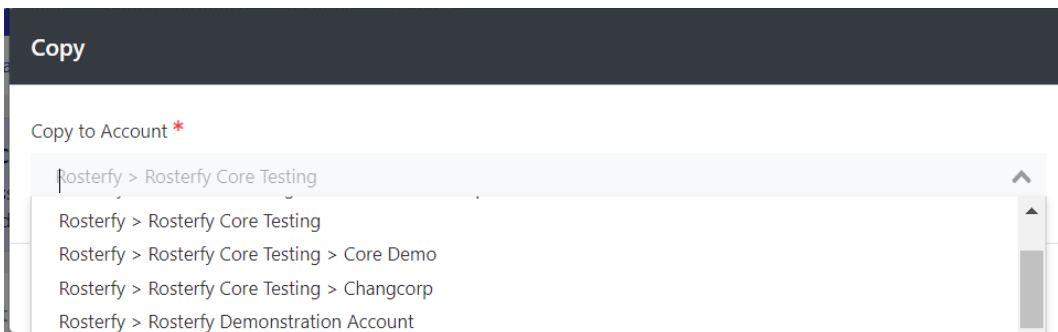
A system attribute that calculates the age based on date of birth entered

| Profile Picture | ID | Email | Phone | Date of Birth | Age | |
|-----------------|----------|------------------------------|------------------|---------------|-----|--|
| | 21521565 | Tim.Boyd@gmail.com | (+44) 7307637825 | Jan 2, 2000 | 20 | |
| | 21521564 | Mark.Boxer@gmail.com | (+44) 7307637843 | Jan 2, 2000 | 20 | |
| | 21521563 | Christina.Bourbous@gmail.com | (+44) 7307637857 | Jan 2, 2000 | 20 | |
| | 21521562 | Paul.Boschert@gmail.com | (+44) 7307637847 | Jan 2, 2000 | 20 | |

Age is available withing columns, filters, groups and reports.

Copy across account function

Checkpoints, communication templates and training can now be copied from the Parent (main) account to a sub account. When copying you can select the location of the copy when you have multiple accounts.



Note:- Copying must be initiated from the Actions button while editing.

Event

Shift demand on application

On the Event settings you can now allow for the shift demand to be visible on application.

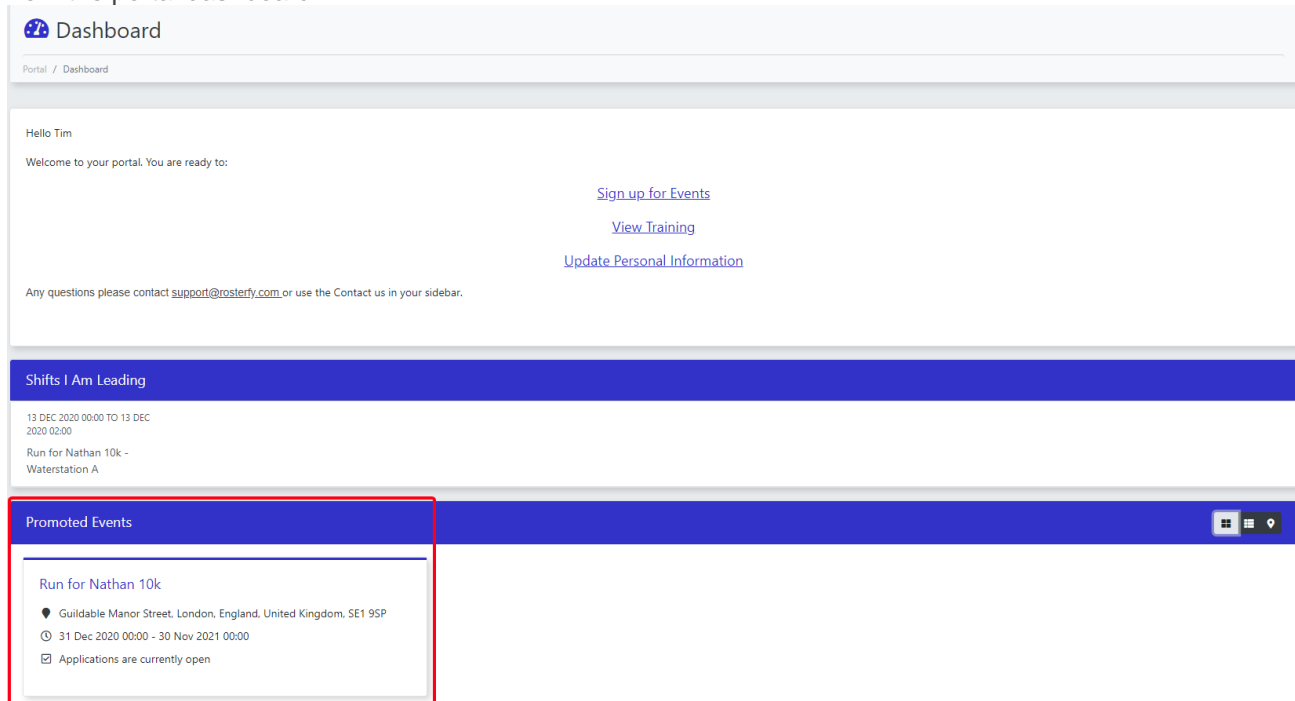
Allow visibility of Shift demand in Portal? Yes Use default?

This will provide visibility of shifts that are available to be applied for.

| Available Shifts | |
|--|--|
| 13 DEC 2020 00:00 TO 13 DEC 2020 02:00 ★ Waterstation A | 9 spots open <input type="button" value="Attended"/> |
| 14 DEC 2020 16:00 TO 14 DEC 2020 17:00 📍 Finishing spot | 9 spots open <input type="button" value="Select"/> |

Promote events

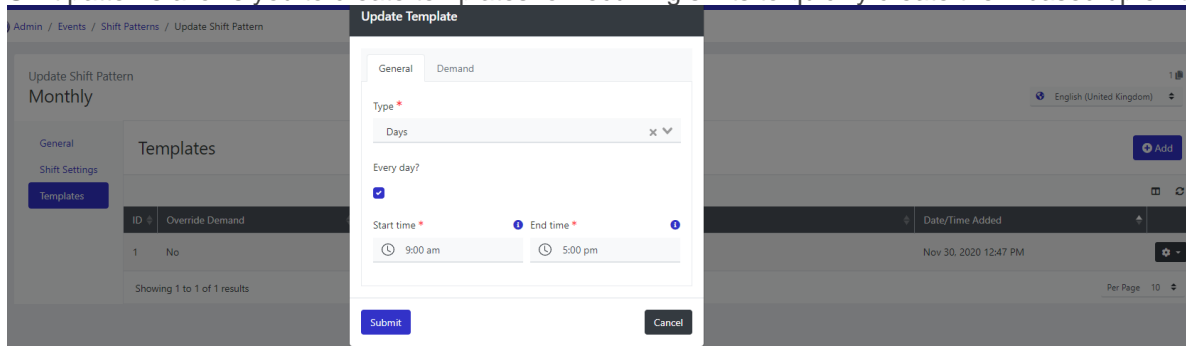
You can now promote events to make it easier for users to apply for events directly from the portal dashboard.



The screenshot shows the 'Dashboard' page. At the top, there is a 'Hello Tim' greeting and a welcome message. Below this are three links: 'Sign up for Events', 'View Training', and 'Update Personal Information'. A section titled 'Shifts I Am Leading' shows a shift for '13 DEC 2020 00:00 TO 13 DEC 2020 02:00' for 'Run for Nathan 10k - Waterstation A'. A 'Promoted Events' section is highlighted with a red box, containing a card for 'Run for Nathan 10k' with details: 'Guildable Manor Street, London, England, United Kingdom, SE1 9SP', '31 Dec 2020 00:00 - 30 Nov 2021 00:00', and a checkbox for 'Applications are currently open' which is checked.

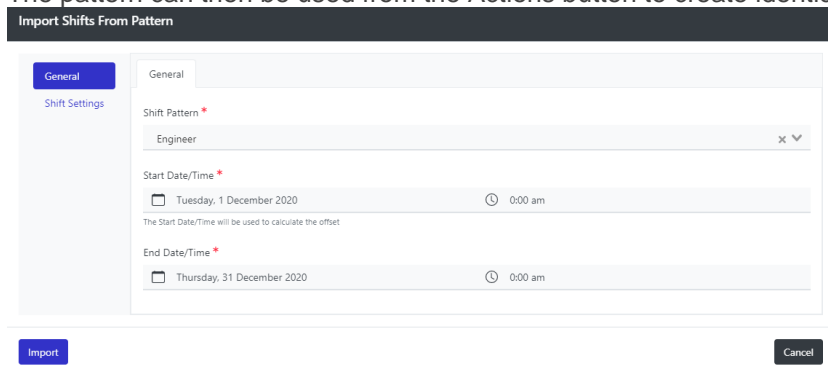
Shift pattern for recurring shifts

Shift patterns allows you to create templates for recurring shifts to quickly create them based up on that template.



The screenshot shows the 'Update Shift Pattern' interface. The main view is 'Monthly' with a 'Templates' table. A modal window 'Update Template' is open, showing 'General' settings: 'Type' (Days), 'Every day?' (checked), 'Start time' (9:00 am), and 'End time' (5:00 pm). The background shows a table with columns 'ID', 'Override Demand', and 'Date/Time Added', with one row showing 'Nov 30, 2020 12:47 PM'.

The pattern can then be used from the Actions button to create identical shifts within a defined period.



The screenshot shows the 'Import Shifts From Pattern' interface. It has a 'General' tab with 'Shift Pattern' set to 'Engineer'. The 'Start Date/Time' is 'Tuesday, 1 December 2020 0:00 am' and the 'End Date/Time' is 'Thursday, 31 December 2020 0:00 am'. There is a note: 'The Start Date/Time will be used to calculate the offset'. At the bottom, there are 'Import' and 'Cancel' buttons.

Event listing shift application

On the Event listing page there is now Apply button to allow Users to quickly apply for Events from the Portal dashboard

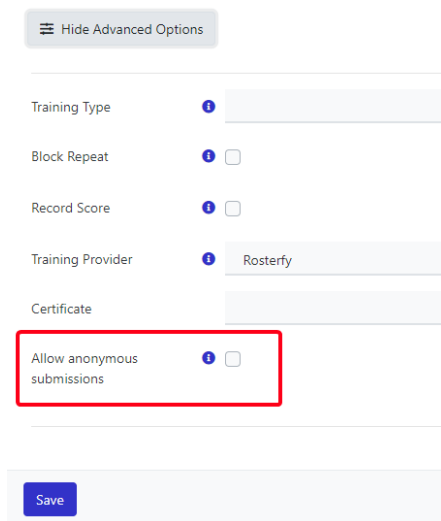


Note:- Apply button disregards if there is a Expression of Interest form added.

Training

Anonymous training

Admin users can create a Training User Form and generate url for training which will allow for users to complete training modules without creating an account or setting up a profile.



Hide Advanced Options

Training Type

Block Repeat

Record Score

Training Provider

Certificate

Allow anonymous submissions

Save

Training score

After training has been completed there can be a score given for correct answers and recorded on the Training user list

Prevent training retake

Another advanced training setting to remove the ability to retake the training after completion. Removing the retake ability makes the training into a quiz.

Hide Advanced Options

Training Type

Block Repeat

Record Score

Training Provider

Certificate

Allow anonymous submissions

Headcount

Role demand calculation

When a role offer is created there is the option to calculate the demand that is required for the role based on

Create Role offer

General Demand Criteria Settings

Calculate Demand

User per Shift*

Number of Shifts per day*

Start Date*

End Date*

Calculated Demand

The value will be updated once the record is saved.

Save Save & Create Another

The demand is calculated based on the following formula (All numerical figures is example data):

The expected number of shifts a volunteer can do (5 shifts)

- The role goes for 10 days
- There are 3 shifts per day
- 5 volunteers are required per shift
- An organization multiplier of 1.1 is set to allow for attrition
- $10 \text{ days} \times 3 \text{ shifts per day} \times 5 \text{ volunteers per shift} \times 1.1 = 165 \text{ shifts to be covered}$
- $165 / 5 = 33 \text{ candidates required to cover the role.}$