



FLEXIBLE WORKSPACE AT SPRINGER NATURE

HELPING TO CREATE A MORE AGILE WORK ENVIRONMENT

Springer Nature's London Campus consists of multiple buildings located at Kings Cross. Their planned refurbishment programme to create a more flexible working environment would result in a reduction of their property portfolio from six buildings to three.

ClearSpace were engaged to carry out an initial filing and storage audit to establish reduction targets and identify what documentations and publications were needed to:

decide a course of action which would result in either digitisation, relocation or removal by the team,



FILING

and with the reduction in material, it lightened the need for physical storage within a building to aid the refurbishment.



STORAGE

SPRINGER NATURE GROUP

Springer Nature opens the doors to discovery for researchers, educators, clinicians and other professionals. Every day, around the globe, our imprints, books, journals, platforms and technology solutions reach millions of people.

For over 175 years our brands and imprints have been a trusted source of knowledge to these communities and today, more than ever, we see it as our responsibility to ensure that fundamental knowledge can be found, verified, understood and used by our communities – enabling them to improve outcomes, make progress, and benefit the generations that follow.



MAKING ROOM FOR EFFICIENCY



OVERVIEW OF SOLUTION

The initial work was to reduce the quantity of storage held within the offices. This was achieved by assigning an action to the contents in all storage units and cabinets across the six buildings. All areas (even archive boxes) were labelled with a unique identifier and mapped.

Due to continued COVID-19 restrictions, interactions with staff across 70+ teams occurred virtually.

Information obtained helped quantify and qualify the levels of existing filing and materials within designated department areas to then help outline next steps.

Once the files and ad-hoc materials were labelled, the content was either confidentially destroyed, digitized, sent to off-site storage site or donated to charity. As a result, over 1,000 linear metres of storage were removed.





OVERVIEW OF SOLUTION

Additionally, to ensure the Fit-Out contractor could continue to make the space suitable for occupation, ClearSpace removed employee personal on-desk and off-desk items and the contents of pedestals.

Our team packed, bar-coded and stored (off-site) 2,150 personal crates. Additionally, 1,280 filing crates were similarly packed, bar-coded and stored off-site for 12-weeks during the refurbishment.

At the completion of the building works, the filing crates were then returned in phases and unpacked into their new locations by our team.

This project ran from April 2020 through to completion of the filing crates returned in February 2021.

AS A RESULT

Our team supported Springer Nature's goal to make space for their most valuable resource – their personnel. The reduction in paper and necessary storage supported the refurbishment programme and allowed for a more flexible work environment to be created.

"Clearspace's expert team were instrumental in helping to deliver the complex filing and storage elements of our major project. Knowledgeable and friendly, I thoroughly enjoyed working with them and would highly recommend their services."

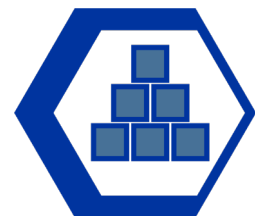
ANGELA FREEMAN
Head of Workspace



1,000+
linear metres of
storage removed



1,700
employees' worth of
content reviewed



670
boxes of books sent to
Books2Africa