



<b>Circumstances</b>	<ul style="list-style-type: none"> <li>▪ Must be able to attend the main office for meetings</li> <li>▪ Will be available to offer some flexibility with regards to working hours.</li> </ul>
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### Specification Checklist Template

<b>Basic Information</b>	Name, Address & Contact details Where did you hear about the vacancy? Current package value Basic Salary expectations Other benefits expectations What is your reason for leaving your last/current job? What is your notice period? Are you eligible to work in the UK? Are you a disqualified director? Do you have a valid UK driving licence? Do you have use of a car? Are you prepared to travel for work? What would your commute time be?
<b>Qualifications</b>	
<b>Experience</b>	
<b>Knowledge</b>	
<b>Skills &amp; Abilities</b>	
<b>Competencies</b>	
<b>Circumstances</b>	

	<input checked="" type="checkbox"/>	Verify						
	<input checked="" type="checkbox"/>	Verify						
<b>Advert Filter</b>								
<b>Online '1st round' questionnaire</b>								
<b>Zoom Interview</b>								
<b>Psychometric Test</b>								
<b>Test</b>								
<b>Case Study / Preparation</b>								
<b>Evaluation Interview -</b>								
<b>Evaluation Interview -</b>								

