



**Mission:** To provide the best feeder solutions, and be the feeder carrier of choice.

**Core Values:** To ensure **Integrity** by delivering what we promise and be **Service Oriented** by putting our customers before us, always going the extra miles to service their needs.

**Vision:** To be the world's most geographically diverse common carrier.

## Internship

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### General Information

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**Main function:** Marketing

The Marketing department is responsible for promoting the business and mission of our organization through close liaison with the customers.

**Purpose of the internship:** Responsible for management of customers' business requirement in order to generate growth and business opportunities.

**Reports to:** Team Lead

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### Internship objectives

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- Assist with Weekly Sailing Schedule updates for Singapore customers
- Learn and assist to handle enquiries related to quotations, shipment schedules, etc.
- Assist to send out all Notice Announcements relating but not limited to Surcharges Implementation to SEA Team's POLs & Customers
- Follow-up & collate feedbacks and tabulate into excel
- Assist to inform SEA POLs / Non-Tender Customers whenever there is sudden Rates Reduction / Rates Restoration needed & to update Tariff Team for rates expiry according to sectorial lanes
- Assist to send out Monthly Benchmark to SEA POLs once Marketing PICs have updated the Grids
- Assist to send out Monthly Rates Grid to our team's Global (Non-Tender) Accounts once the Grids are updated
- Assist to prepare and update Competitor Analysis
- Troubleshooting of any issues/disputes/claims raised by assigned customers and resolve them timely and cordially
- Understand business seasonality and dynamics of the assigned regions
- Thorough understanding of internal working processes and execute them with efficiency
- Complete any tasks requested by the Head of Department
- Possibility of sailing on-board one of our vessel services. This is subjected to COVID-19 condition.

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### Working Information

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Working Days: Monday to Friday

Working hours: 0845hrs to 1800hrs

Meal break: 1300hrs to 1400hrs

Dress code: Smart office attire

Internship Allowance: S\$1000 per month

CPF: Not applicable

Overtime is payable in accordance to the Employment Act guidelines.