

AmeriCorps Member – Age Well at Home (AWAH) Volunteer Facilitator

Living Allowance: \$15,500

Start Date: Wednesday, September 1, 2021

Education Award: \$6,345

End Date: Friday, August 12, 2022

Reports to: AWAH Program Manager,
National Service Program Manager

Schedule: Monday – Friday (Occasional
Saturday)

additional benefits

In addition to the living allowance and Segal Education Award, members receive a \$35/month cell phone allowance, \$200 boot and tool allowance, health insurance, and may have access to childcare reimbursement and a potential affordable housing option (\$200/month). Additionally, members receive extensive training and professional development opportunities.

position summary

The AWAH Facilitator provides direct support to AWAH Site Supervisors, Construction Assistants, AWAH volunteers and homeowners modifying and preserving homes in our communities. Members will serve five 8-hour days per week.

essential responsibilities

- Assist Supervisors to prepare AWAH sites for daily home modification activities
 - o Review plans with Site Supervisors to determine required materials and tools
- Serve as a member of AWAH crews, performing various paint and construction tasks as assigned by Supervisors, building cooperatively with volunteers and homeowners
- As assigned, lead volunteer and homeowner crews
 - o Communicate assignments
 - o Teach appropriate use of materials and tools
 - o Answer questions and provides assignment feedback
- Participate in AmeriCorps-related activities as assigned
 - o Attend orientation at beginning of service
 - o Participate in scheduled affiliate, program and statewide AmeriCorps events

essential qualifications

- 18 years of age or older
- A U.S. Citizen or U.S. National or a lawful permanent resident
- High school diploma or GED required, Associate or Bachelor's degree or a training certificate preferred
- Not served two terms of service within AmeriCorps already (with some exceptions)
- Possess a valid driver's license with a good driving record
- Successfully pass background, sex offender and FBI fingerprint checks

preferred experience

- Effective interpersonal skills working with a variety of people and personalities, including diverse races, cultures and economic backgrounds
- Experience or interest in working with older adults
- Able to work independently and be resourceful to problem-solve unique situations
- Communicate clearly and effectively both orally and in writing; ability to speak in public
- Multi-tasks and ensures own service assignments are completed within established deadlines
- Able to respond well to change in assignments, duties and direction
- Possesses thorough, organized, detail-oriented and accurate approach to duties

- Ability to serve as a part of a team, being available as needed
- Some experience or interest in home modifications, repairs and construction
- Be proficient in Microsoft Suite. Experience in Salesforce helpful

service environment

40-hour/week, requiring some evenings and weekends. This position will be spent half-time in the office and requires the ability to sit at a desk for an extended period of time. The other half will be spent in the homes of older adults assisting them to be served well by our program before, during and after our work is completed

affirmative action and equal opportunity employer

The Minnesota Habitat for Humanity AmeriCorps Program will take Affirmative Action to ensure that all employment practices are free of discrimination. Such employment practices include, but are not limited to, the following: recruitment, employment advertising, selection, hiring, upgrading, promotion, demotion, transfer, layoff, disciplinary action, termination, rates of pay or other forms of compensation, and selection for training and apprenticeship opportunities. Reasonable accommodations will be made for qualified individuals with known disabilities for interviews and for service positions. The Minnesota Habitat for Humanity AmeriCorps Program strives to engage men and women from a wide variety of cultures, races, educational backgrounds, socioeconomic statuses, ages and abilities.

To apply, please submit your resume by email to AmeriCorpsProgram@tchabitat.org