

Switch Checklist

Welcome to Northeast Credit Union. For your convenience, we have this handy checklist to help make the transition from your old bank account to your new Northeast Credit Union account easier. Simply use this guide to switch your direct deposit, forward your automatic payments, and to close your old account.

MAKE A NOTE OF YOUR MEMBER NUMBER, CHECKING ACCOUNT NUMBER AND ABA ROUTING NUMBER.

- Member Number: _____
- Checking Account Number: _____
- ABA Routing Number: 211489630
- Receive your Northeast CU starter checks
- Receive and activate your Northeast Credit Union Debit Card

GET CONNECTED WITH DIGITAL BANKING.

Learn about Digital Banking and register at necu.org. Simply follow the steps to set up your Digital Banking ID, password and security information.

Login ID: _____

A temporary password will be sent to your email.

ONCE YOU'RE LOGGED INTO DIGITAL BANKING, BE SURE TO:

- Enroll in Bill Pay and set up your payees and alerts
- Enroll for electronic statements and documents by selecting Document Center from the main menu in Digital Banking. Make sure your pop-up blocker is off for our site.
- Sign up and receive alerts by email or text message. Click "Settings" and select "Alerts" to get started.
- Transfer funds from other bank accounts by selecting on the option for "Manage External Accounts" from the Transfer Funds dropdown from the main menu.

Call
888.436.1847

Click
necu.org

Visit
your local branch

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DOWNLOAD THE NORTHEAST CREDIT UNION MOBILE APP!

All you need is your Digital Banking ID and Password to login.

The mobile banking app gives you immediate access to make a deposit, pay a bill, transfer funds or manage your finances using our financial tools.

SIGN UP FOR DIRECT DEPOSITS.

- Complete the attached Direct Deposit Form to notify your employer, Social Security, pension or any automatic depositor to redirect your paycheck or benefits to your Northeast Credit Union account.

REDIRECT YOUR AUTOMATIC PAYMENTS.

- Notify your billing companies (such as your gym memberships, utilities, EZ Pass) to automatically withdraw payments from your new Northeast Credit Union account by either changing your billing preferences on their website or calling them and speaking to a representative.

CLOSE YOUR OLD ACCOUNT.

- Make sure all checks and withdrawals have cleared
- Remove all remaining funds from your old account and transfer to your new Northeast Credit Union account
- End any recurring bill payments you have scheduled in your old account

For further assistance, contact us at 888.436.1847 or visit necu.org/appointment to schedule an in-person or phone appointment.



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