



Daily Site Inspection

Project Number:
 Project Name:
 Project Address:
 City / State / ZIP:
 Project Contact:
 Notes:

Report Date:
 Completed By:
 Completed By Email:
 Customer Name:
 Customer Address:
 City / State / ZIP:
 Customer Contact:

General

#	Item/Question	Yes	No	NA	Comments
1.	Safety posters and signs are posted.				
2.	First-aid kit is available and adequately stocked.				
3.	Written safety program is on site.				
4.	Job specific SDS's are on site and available.				
5.	Jobsite has adequate lighting				
6.	Jobsite has adequate ventilation				
7.	Sufficient fire protection equipment is available.				

Housekeeping

#	Item/Question	Yes	No	NA	Comments
1.	Adequate drinking water is available.				
2.	Adequate sanitation facilities are available.				
3.	Exits, passageways, stairs and walkways are clear of material and debris.				
4.	Work site is clean and free of waste and scrap material.				
5.	Materials are stored neatly.				

PPE

#	Item/Question	Yes	No	NA	Comments
1.	Employees have been issued PPE where needed.				
2.	Employees are using PPE.				



Fall Protection

#	Item/Question	Yes	No	NA	Comments
1.	Handrails provided in stairways.				
2.	Holes/floor openings are barricaded or covered securely and clearly marked.				
3.	Perimeter openings are barricaded.				

Tools & Equipment

#	Item/Question	Yes	No	NA	Comments
1.	Tools are in good condition.				
2.	Tools are grounded properly or double insulated.				
3.	Cords are in good condition (free of cuts, abrasions, fraying, etc.)				
4.	Guards are in place, free of damage, and used correctly.				
5.	Ground fault interrupter system is used.				
6.	Ladders are in good condition, adequate working height and free of oil/grease.				

COVID-19

#	Item/Question	Yes	No	NA	Comments
1.	Center for Disease Control posters with current recommendations and guidelines (in Spanish and English) posted in areas regularly visible to craft employees.				
2.	All workers following Social Distancing Guidelines.				
3.	Sufficient number of restrooms and portable jobsite toilets on site.				
4.	Sufficient number of hand wash stations on site.				
5.	Hand wash stations properly cleaned and stocked.				
6.	No-touch trash receptacles provided.				
7.	Common area trash receptacles not overflowing.				
8.	Alcohol-based hand sanitizer provided throughout site.				
9.	Routine wipe-down of frequently touched surfaces.				

Acknowledgement

SIGNATURE NAME	SIGNATURE	SIGNATURE DATE/TIME	SIGNATURE NOTE
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